

## Board of Public Affairs Meeting Minutes – February 10, 2022

There was a regular meeting of the Blanchester Board of Public Affairs held on Thursday, February 10, 2022. The meeting was called to order at 5:00 pm by Chairman Bowling. Attending were Trustees James Bowling, Robert Haines, Dennis Blocker, Director Ram Reddy, and Mayor John Carman, Councilman Reilly Hopkins and Donna Johnson, clerk.

There was a motion/second by Trustee Blocker/Trustee Haines to approve the minutes. All in favor - All Yeas. Motion carried.

A motion/second Chairman Bowling/Trustee Blocker to approve the bills listed in Appendix-A of December 2021 and January 2022.

All in favor - All Yeas. Motion carried.

### Clerk Report:

Received Bills marked with rude statements from a customer that was an issue last year. Last year required a citation and court appearance. The same customer started doing the same thing again. We will check court papers for the ruling to figure out what we need to do going forward with her comments.

Staff discussed on an Ordinance (#513) passed by the Council on May 10, 1984 which does not meet all the current requirements of Ohio EPA and needs an update. All present agreed to prepare a new one to bring it up to date and present it to the Council to pass.

Informed the Board that we are working on an Electric Policy using one from IMPA to conform to the BPA standards. This will take some time to complete.

The Board approved 2 new following Policies:

- Policy 2202.001 - BPA Water Services Policy
- Policy 2202.002 - Tampering with Electric Meters

Both Approved and signed by Chairman Bowling and Trustees Blocker and Haines.

Staff Reported that 2110 AMI Electric meters and 143 AMI Water meters are now installed and are in service, and will continue to install more as time and weather permits.

### Director's Report:

The Board entered into an Agreement with Peelle McCoy Law Offices Co., L.P.A. for the legal services for the BPA. The BPA agreed to pay \$15,000, payable in twelve equal monthly installments for the services provided under this agreement.

Council approved the increase in sewer rates as recommended by the Board by passing an Ordinance. However, there are still some continued attempts going on to rescind the Ordinance.

Cherry Street Phase – 2 Project construction – Total 4 bids were received on January 11, 2022 and opened. The bids were ranged from highest of \$402,434.53 to the lowest of \$276,642.00. We will be recommending the Council to award the project construction to the lowest bidder Panetta Excavating for \$276,642.00.

Board approved \$18,125 (50% of the total cost of \$36,250) for the East Fancy Street water main replacement and street resurfacing project Design and Engineering work, and will be asking the Council to approve the other \$18,125 for the same for the Street Department portion of it.

This project has received a grant of \$519,940 through the Ohio Build grant funding program as part of the HB 168.

Discussed with Mayor and the Fiscal Officer on potential use of ARP funding as a local match to help AMI, Cherry Street Phase – 2, East Fancy Street, Vine Street Water Tower Rehab, and Reservoir # 3 Projects to avoid burden on water, sewer and street departments.

The Board approved a not to exceed amount of \$4,000 for cleaning and inspection of clear wells to comply with the Ohio EPA.

Motion for approval of not more than \$4,000.

Motion/second by Chairman Bowling/Trustee Blocker

All in Favor – All Yeas. Motion Carried

Staff continued to work on potential funding from local, State and Federal funding agencies for the electric, water, and sewer projects.

Also, trying to get some low interest and/or no interest loans for local match portion of the existing projects which have already received the funding and are in process of engineering and construction. This will help us to avoid immediate burden on the operating funds.

Staff continued to work with ODOT and Choice One Engineering on SRTS project changes and status, and utility relocations. Also, applied for the reimbursement from ODOT for the relocation costs.

West Fancy – Mayor is trying to get the Required CDBG Income Survey for the area to see if we are qualified to apply for the CDBG funding.

Staff continued to follow the CDC guidelines related to COVID-19.

Staff continued to work with Mayor on the proposed TACO Bell restaurant construction.

**Electric System:**

Electric Distribution system operation – Continued to be normal with minor problems here and there. We are happy to say that we haven't had a single incident or outage during the recent ice/snow/wind storm for which we have made a lot of preparations ahead of the storm.

Staff continued to work on primary electric overhead line upgrade on Wright St. as time and weather permitted.

Staff continued to work on non-pay disconnects.

Electric and water department staff installed the new LED lighting in the Municipal Building hallway and other areas at the request of the Mayor. We were able to replace 29 existing lights in the hallway with only 17 LED lights. This improved the lighting and also will be saving on the energy consumption.

Staff trying to get the updated costs for the Dewey Memorial Park parking lot lighting upgrade.

Staff continued to work with Duke and land owners to acquire land for new substation.

Staff continued to work on system improvements.

**Water System:**

Water Treatment and Distribution systems operation – continued to be normal and meets the Ohio EPA Regs.

One of the current part time employees had been moved into a full-time position which was left open due to a recent retirement. No change in the pay rate except the classification.

Staff preparing the water system for the upcoming Sanitary Survey by the Ohio EPA.

Staff continued to work with vendors on the cost information for potential repairs and maintenance of water towers on Vine and Fancy Streets, and is in process of review. Requested an additional information to complete the process to present it to the Board.

Meanwhile, staff is planning to hire Suez or some other contractor to work on few potential issues with these water towers to stay in compliance with the Ohio EPA.

Reservoir water storage levels: We have about 221 million gallons of storage available to treat and supply for about 20 months at the current flow rate to our residents and neighboring water haulers.

Staff continued to work on various field and treatment plant equipment maintenance.

Staff helping the meter reading.

Staff repaired a water main break on Carr Street (4" C.I.).

Staff continued to work with engineers, contractors, and funding and plan approval agencies on:

- Cherry Street Phase -1 – Complete other than minor work on fixing a sewer lateral or basement drainage pipe for the Mun. Building which was damaged during the construction. Staff working on this with the contractor and will be a change order.
- Reservoir Number- 3 Improvements – Had a meeting on the final submittal and waiting for the approval by the ODNR. Engineers are working on the updated costs for construction and engineering and potential need for additional funding.

Staff worked on grounds maintenance.

**Sewer System:**

Sewer Treatment Plant and Collection System operations are continued to be in compliance with the Ohio EPA Rules & Regulations.

EQ Basin continued to help handling the high flows at the WWTP due to snow melt and rains and infiltration.

Staff continued to work on repair and maintenance of various equipment at the WWTP and collection system.

Staff worked on several cleanouts for customers.

Electric Department accidentally caused a damage to the low-pressure sewer main from R&R during installation of an electric pole which was damaged by an automobile accident. BPA took the responsibility and got it repaired at the BPA cost and we may be able to recover our cost through the driver's insurance who caused the accident.

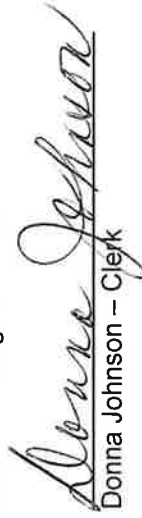
Staff continued to work on grounds maintenance.

**Other Business**

Motion/Second to close the meeting at 6:27 pm, Trustee Blocker/Trustee Haines.  
All in favor. All Yeas. Motion Carried



James Bowling - Chairman



Donna Johnson - Clerk

Board of Public Affairs Meeting February 10, 2022

Bills for February 2022

Appendix A

| VENDOR                         | AMOUNT        | VENDOR                      | AMOUNT        |
|--------------------------------|---------------|-----------------------------|---------------|
| IMPA                           | \$ 396,206.22 | LOWES                       | \$ 19.13      |
| TREASURER, STATE OF OHIO       | \$ 2,226.00   | VISA                        | \$ 2,135.35   |
| VILLAGE OF BLANCHESTER         | \$ 16,969.66  | STAPLES                     | \$ 150.67     |
| MIKE SHAW                      | \$ 106.75     | WATER SOLUTIONS             | \$ 689.50     |
| VERIZON                        | \$ 548.47     | BILL MARTIN AUTO CENTER     | \$ 277.14     |
| FRONTIER                       | \$ 1,765.17   | PANETTA EXCAVATING          | \$ 2,265.82   |
| USA BLUEBOOK                   | \$ 1,143.18   | UNITED SYSTEMS SOFTWARE INC | \$ 3,112.11   |
| ANIXTER, INC                   | \$ 1,884.00   | DUKE ENERGY                 | \$ 3,614.37   |
| UNITED SYSTEMS SOFTWARE INC    | \$ 293.72     | STANLEY J BOLKA             | \$ 780.00     |
| EASY PERMIT POSTAGE            | \$ 1,646.08   | MILLER SECURITY SERVICES    | \$ 75.00      |
| EASY PERMIT POSTAGE            | \$ 402.50     | KOORSEN FIRE & SECURITY     | \$ 111.21     |
| OHIO EPA                       | \$ 2,800.00   | MICRO CENTER                | \$ 34.99      |
| MIAMI PRODUCTS & CHEMICAL CO.  | \$ 731.00     | OHIO UTILITY PROTECTION SRV | \$ 127.56     |
| GRAINGER                       | \$ 102.24     | SPECTRUM ANALYTIC INC       | \$ 179.00     |
| BLANCHESTER CHAMBER            | \$ 75.00      | CURLESS PRINTING            | \$ 1,766.25   |
| CITY OF WILMINGTON LAB         | \$ 825.00     | THERMODYNE                  | \$ 17,453.00  |
| USIC LOCATING SERVICES         | \$ 227.24     | PEELLE LAW OFFICE           | \$ 1,225.00   |
| BILL STRANGE & SONS            | \$ 5,400.00   | LYKINS OIL CO.              | \$ 3,495.95   |
| MASI ENVIRONMENTAL SERVICES    | \$ 372.80     | FEDEX FRT                   | \$ 73.00      |
| MASI ENVIRONMENTAL SERVICES    | \$ 733.75     | ARAMARK                     | \$ 2,668.37   |
| UNITED STATES PLASTIC CORP     | \$ 438.73     | LYKINS OIL CO.              | \$ 2,475.88   |
| PITNEY BOWES                   | \$ 76.49      | TREASURER, STATE OF OHIO    | \$ 100.00     |
| CLINTON ELEC & PLUMBING SUPPLY | \$ 178.42     | TOTAL                       | \$ 486,457.16 |
| BILL MARTIN AUTO CENTER        | \$ 857.00     |                             |               |
| GFS CHEMICALS, INC.            | \$ 466.76     |                             |               |
| KIRK BROTHERS                  | \$ 6,595.00   |                             |               |
| BDK FEED & SUPPLYE             | \$ 556.68     |                             |               |

