

# RESOLUTION 2024.001

## A RESOLUTION ESTABLISHING LIMITS AND SETTING AMOUNTS FOR THE FISCAL OFFICER TO FOLLOW FOR ACCOUNTING PURPOSES FOR THE FISCAL YEAR 2024

WHEREAS, it is necessary to present Council with a schedule/policy for approval at the beginning of the Fiscal Year, for the Fiscal Officer to follow.

NOW THEREFORE, BE IT RESOLVED by the Council of the Village of Blanchester, Clinton County, Ohio, that the following schedule/policy be adhered to:

### **Section 1.**

#### **RECURRING BILLS TO BE PAID PRIOR TO COUNCIL APPROVAL:**

Verizon  
Duke Energy  
Sunrise (gasoline)  
Spectrum  
Frontier  
AT&T (First Net)  
S&H  
Western Water  
Pest All Exterminate

Any "revolving credit line" that could incur late fees

**Any previously Council approved-recurring contract amounts need not be presented for approval a second time.**

***Council allows the Fiscal Officer to pay any one bill (within budget allowance) of an amount of up to \$3,000.00 (state limit) prior to meetings.***

#### **BPA /General Fund share of expenses:**

BPA to pay 33% of any routine maintenance or repairs of the common areas of the Municipal building, such as boiler, generator, Duke Energy bill, elevator maintenance, pest control, waxing floors, phone system maintenance or anything else that benefits the BPA due to common use.

#### **PETTY CASH FUNDS**

Mayor's Office:           \$300.00

Parks and Recreations   \$100.00

(CONCESSION OPERATION ONLY):

Drug Fine Trust:           \$500.00

BPA Cash Drawers:       \$600.00

**ELECTED OFFICIAL ANNUAL SALARIES**

Mayor	\$17,000.00
President Pro Tempore	\$3,600.00
Council Members	\$3,600.00
BPA Chairman	\$3,600.00
BPA Trustee	\$3,600.00

**THE FOLLOWING VILLAGE EMPLOYEE PAY SCHEDULES**

REFER TO UNION PAY SCALE	1ST YEAR	AFTER 1 YEAR	AFTER 2 YEARS	AFTER 3 YEARS	AFTER 4 YEARS	AFTER 5 YEARS
Sergeant	23.14	24.85	25.37	25.70	27.20	28.13
Corporal	22.71	23.89	24.28	24.99	26.48	27.22
Detective	22.45	24.11	24.62	25.64	27.11	27.86
Patrolman	21.39	22.96	23.45	24.42	25.82	26.54

TITLE	A	B	C	D	E	F	G	H	I	J	K	L
Chief	2099.06	2130.53	2194.45	2260.28	2328.09	2444.49	2591.18	2746.64	2829.04	2913.91	3001.33	3091.37
Lieutenant	1919.06	1976.63	2095.24	2220.95	2332.00	2448.60	2571.03	2635.30	2740.71	2822.94	2949.96	3038.47
P/T Patrolman	14.08	15.37	16.14	16.78	17.62	18.49	19.05	19.25	19.81	20.60		
Admin. Assistant/Records Clerk	16.42	17.25	18.11	18.75	19.48	20.45	21.27	22.33	23.23	24.39		
Street Commissioner	1895.20	2060.00	2121.80	2185.45	2251.02	2318.55	2388.10	2459.75	2533.54	2609.55		
Foreman	14.01	14.73	15.34	16.08	17.63	18.51	19.25	20.22	21.03	21.87		
Laborer	12.20	13.05	13.71	14.39	15.11	15.86	16.66	17.19	18.05	18.95		
Asst. to Parks Dr.	1056.37	1088.54	1123.94	1155.90	1190.57	1226.29	1263.08	1300.97	1340.00	1380.20		
<i>MCCRONE \$16.68 H \$1334</i>												
Provisional Labor	10.98	11.54	12.10	12.72	13.23	13.76	14.31	14.88	15.48	16.10		
Fiscal Officer	1,483.59	1,587.45	1,698.57	1,817.47	1,926.52	2,042.11	2,164.64	2,218.75	2,272.87	2,386.51	2,444.31	
Assistant Fiscal Officer	18.57	19.31	20.08	20.89	21.73	22.51	23.41	24.35	25.32	26.33	27.38	28.48
Zoning Comm.	12.49	12.99	13.51	14.05	14.61	15.19	15.80	16.43	17.09	17.77		
Park Director	1254.15	1341.20	1409.04	1464.77	1514.64	1561.48	1608.32	1656.57	1706.27	1757.46		
Safety Consult.	20.00	20.40	20.81	21.22	21.65	22.08	22.52	22.97	23.43	23.90		

**BPA EMPLOYEE PAY SCALE**

VILLAGE OF BLANCHESTER BOARD OF PUBLIC AFFAIRS

SALARY / WAGE SCALE

BI-WEEKLY PAY PERIODS

REINSTATED & EFFECTIVE 1/11/2024 by Resolution 2024.001

TITLE	CODE	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
UTILITIES DIRECTOR	A-1 P.P.	\$2,957.32	\$3,134.67	\$3,322.48	\$3,523.04	\$3,734.03	\$3,957.75	\$4,194.25	\$4,446.91	\$4,985.43	\$5,246.20	\$5,507.46	\$5,782.83	\$6,071.97	\$6,375.57	\$6,694.35
BUSINESS MGR/CLERK	A-2 P.P.	\$927.00	\$1,184.60	\$1,319.95	\$1,369.50	\$1,427.53	\$1,477.54	\$1,551.44	\$1,629.05	\$1,710.50	\$1,792.24	\$1,879.18	\$1,968.45	\$2,066.98	\$2,171.32	\$2,258.18
OFF. MNG/CLERK	A-3 HR	\$16.92	\$17.77	\$18.66	\$19.60	\$20.55	\$21.17	\$21.94	\$22.71	\$23.54	\$24.36	\$25.33	\$26.35	\$27.40	\$28.50	\$29.64
OFFICE STAFF	A-4 HR	\$14.83	\$15.57	\$16.36	\$17.15	\$18.03	\$18.59	\$19.16	\$19.78	\$20.29	\$21.01	\$21.85	\$22.73	\$23.64	\$24.58	\$25.56

ELECTRIC

ELECTRIC SUPERVISOR	E-1	\$30.47	\$31.99	\$33.12	\$35.54	\$37.08	\$41.20	\$43.26	\$45.32	\$48.15	\$50.47	\$52.48	\$54.58	\$56.76	\$59.03	\$61.39
LINEMAN 1ST CLASS	E-2	\$28.66	\$30.10	\$31.60	\$33.18	\$35.54	\$37.08	\$39.14	\$41.20	\$43.67	\$46.35	\$48.20	\$50.13	\$52.14	\$54.22	\$56.39
LINEMAN 2ND CLASS	E-3	\$22.64	\$23.78	\$24.97	\$26.21	\$27.81	\$28.84	\$30.90	\$32.96	\$34.51	\$36.05	\$37.49	\$38.99	\$40.55	\$42.17	\$43.86
LINEMAN 3RD CLASS	E-4	\$20.61	\$21.65	\$22.73	\$23.87	\$25.06	\$26.32	\$27.81	\$29.87	\$31.93	\$33.06	\$34.39	\$35.76	\$37.19	\$38.68	\$40.23
LINEMAN HELPER	E-5	\$17.77	\$18.66	\$19.60	\$20.59	\$22.66	\$24.21	\$25.08	\$26.06	\$27.14	\$28.22	\$29.35	\$30.52	\$31.75	\$33.02	\$34.34
APPRENTICE	E-6	\$14.83	\$15.57	\$16.36	\$18.03	\$19.57	\$20.60	\$21.32	\$22.15	\$23.02	\$23.95	\$24.91	\$25.90	\$26.94	\$28.02	\$29.14

WATER

WATER SUPERVISOR	W-1	\$22.45	\$23.58	\$24.76	\$26.00	\$27.30	\$28.66	\$29.81	\$31.00	\$32.24	\$33.53	\$34.88	\$36.27	\$37.72	\$39.23	\$40.80
OPERATOR	W-2	\$19.56	\$20.52	\$21.56	\$22.64	\$23.78	\$24.97	\$25.97	\$27.00	\$28.08	\$29.21	\$30.38	\$31.59	\$32.86	\$34.17	\$35.54
PLANT HELPER	W-3	\$16.13	\$16.92	\$17.77	\$18.66	\$19.60	\$20.59	\$21.41	\$22.27	\$23.16	\$24.09	\$25.05	\$26.05	\$27.09	\$28.18	\$29.31
APPRENTICE	W-4	\$14.13	\$14.83	\$15.57	\$16.36	\$17.20	\$18.03	\$18.75	\$19.50	\$20.28	\$21.09	\$21.93	\$22.81	\$23.72	\$24.67	\$25.66

WASTE WATER

SEWER SUPERVISOR	S-1	\$22.45	\$23.58	\$24.76	\$26.00	\$27.30	\$28.66	\$29.81	\$31.00	\$32.24	\$33.53	\$34.88	\$36.27	\$37.72	\$39.23	\$40.80
OPERATOR	S-2	\$19.56	\$20.52	\$21.56	\$22.64	\$23.78	\$24.97	\$25.97	\$27.00	\$28.08	\$29.21	\$30.38	\$31.59	\$32.86	\$34.17	\$35.54
PLANT HELPER	S-3	\$16.13	\$16.92	\$17.77	\$18.66	\$19.60	\$20.59	\$21.41	\$22.27	\$23.16	\$24.09	\$25.05	\$26.05	\$27.09	\$28.18	\$29.31
APPRENTICE	S-4	\$14.13	\$14.83	\$15.57	\$16.36	\$17.17	\$18.03	\$18.75	\$19.50	\$20.28	\$21.09	\$21.93	\$22.81	\$23.72	\$24.67	\$25.66

UTILITY/MAINTENANCE

UTILITY MAN	U-1	\$19.56	\$20.52	\$21.56	\$22.64	\$23.78	\$24.97	\$25.97	\$27.00	\$28.08	\$29.21	\$30.38	\$31.59	\$32.86	\$34.17	\$35.54
HELPER	U-2	\$16.13	\$16.92	\$17.77	\$18.66	\$19.60	\$20.55	\$21.41	\$22.27	\$23.16	\$24.09	\$25.05	\$26.05	\$27.09	\$28.18	\$29.31
APPRENTICE	U-3	\$14.13	\$14.83	\$15.57	\$16.36	\$17.17	\$18.03	\$18.75	\$19.50	\$20.28	\$21.09	\$21.93	\$22.81	\$23.72	\$24.67	\$25.66

RENUMERATION OF HIGHEST STATE CERTIFICATION IN EACH DEPARTMENT

CLASS I	STATE OF OHIO OPERATORS CERTIFICATION @ \$25.00 PER PAY PERIOD
CLASS II	STATE OF OHIO OPERATORS CERTIFICATION @ \$50.00 PER PAY PERIOD
CLASS III	STATE OF OHIO OPERATORS CERTIFICATION @ \$75.00 PER PAY PERIOD
	CERTIFIED PROFESSIONAL ENGINEER (PE) @ \$100.00 PER PAY PERIOD

The following are authorized check signers: Carla Flannery, Interim-Fiscal Officer, Jack Kirby, John Carman, Carla Flannery, Donna Johnson and Dennis Blocker.

**Section 2.**

The Village of Blanchester finds and determines that all formal actions of this Village concerning and relating to the adoption of this Resolution were taken in an open meeting of the Village of Blanchester and that all deliberations of this Village of Blanchester that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements.

**Section 3.**

This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, or welfare of the residents of the Village of Blanchester. It is further necessary this Resolution be passed as an emergency due to time constraints pertaining to the Village of Blanchester's budget.


\_\_\_\_\_ moved and \_\_\_\_\_ to approve the resolution. Upon call of the roll, the following vote resulted:

- Mr. Garner
- Mr. Gephart
- Mr. Hill
- Mr. Hopkins
- Mrs. Lewis
- Mr. Parks

Passed this 11<sup>th</sup> day of January, 2024.



John Carman, Mayor

  
\_\_\_\_\_  
Attest: Carla Flannery, Interim-Fiscal Officer

Fiscal Officer's Certificate:

The State of Ohio, County of Clinton, ss:

I, Carla Flannery, Interim-Fiscal Officer of the Village of Blanchester, Clinton County, and in whose custody the Files, Journals, and Records are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing Resolution is taken and copied from the original Resolution now on file with said Village, that the foregoing Resolution has been compared by me with the said original and that the same is a true and correct copy thereof, and has been posted as required by law. This Resolution has been duly published by posting in the following places: Blanchester Municipal Building, 318 E. Main St.; First National Bank, 121 E. Main St.; Blanchester Senior Citizen Center, 707 N. Broadway St.; Tom's Express Mart, 7529 Fairground Rd.; and at the Blanchester Public Library, 110 N. Broadway St., each for a period of fifteen (15) days commencing on the 12<sup>th</sup> day of January, 2023.

Witness my signature this \_\_\_\_\_ day of January, 2024.

\_\_\_\_\_  
Fiscal Officer of the Village of Blanchester, Clinton County, Ohio