

# RESOLUTION 2018.001

## A RESOLUTION ESTABLISHING LIMITS AND SETTING AMOUNTS FOR THE FISCAL OFFICER TO FOLLOW FOR ACCOUNTING PURPOSES FOR THE FISCAL YEAR 2018.

WHEREAS, it is necessary to present Council with a schedule/policy for approval at the beginning of the Fiscal Year, for the Fiscal Officer to follow.

NOW THEREFORE, BE IT RESOLVED by the Council of the Village of Blanchester, Clinton County, Ohio, that the following schedule /policy be adhered to:

### RECURRING BILLS TO BE PAID PRIOR TO COUNCIL APPROVAL:

Verizon

Duke Energy

Sunrise (gasoline)

Time Warner

Any "revolving credit line" that could incur late fees

Any previously Council approved-recurring contract amounts need not be presented for approval a second time. Council allows the fiscal officer to pay any one bill (within budget allowance) of an amount of up to \$3000 prior to meetings.

(The State limit is \$3000)

### BPA /General Fund share of expenses:

BPA to pay 33% of any routine maintenance or repairs of the common areas of the Municipal building, such as boiler, generator, Duke Energy bill, elevator maintenance, pest control, waxing floors, phone system maintenance or anything else that benefits the BPA due to common use.

### PETTY CASH FUNDS

Mayor's Office: \$300.00

Parks and Recreations (CONCESSION OPERATION ONLY): \$100.00

Police Department: \$100.00

Drug Fine Trust: \$500.00

BPA Cash Drawers: \$600.00

### ELECTED OFFICIAL ANNUAL SALARIES

Mayor \$10,760.00

Vice Mayor Council Member \$ 2,400.00

Other Council Member \$ 1,800.00

BPA Trustee \$ 1,800.00

**THE FOLLOWING VILLAGE EMPLOYEE PAY SCHEDULES**

	1ST YEAR	AFTER 1 YEAR	AFTER 2 YEARS	AFTER 3 YEARS	AFTER 4 YEARS	AFTER 5 YEARS	AFTER 6 YEARS
PATROLMAN	\$ 16.30	\$ 17.13	\$ 17.81	\$ 18.71	\$ 19.26	\$ 19.84	
CORPORAL	\$ 17.20	\$ 17.88	\$ 18.50	\$ 19.23	\$ 19.81	\$ 20.40	
SERGEANT	\$ 18.09	\$ 18.64	\$ 19.19	\$ 19.77	\$ 20.36	\$ 20.97	\$ 21.60

TITLE	A	B	C	D	E	F	G	H	I	J
Chief	1,999.10	2,029.08	2,089.95	2,152.65	2,217.23	2,328.09	2,467.79	2,615.85	2,694.33	2,775.16
Lieutenant	1,487.06	1,561.42	1,623.86	1,672.59	1,722.76	1,774.45	1,827.68	1,882.50	1,995.47	2,115.19
P/T Patrolman	11.93	12.49	13.02	13.65	14.21	14.92	15.52	16.29	17.10	17.61
Sergeant	REFER TO UNION PAY SCALE									
Corporal	REFER TO UNION PAY SCALE									
Detective	REFER TO UNION PAY SCALE									
Patrolman	REFER TO UNION PAY SCALE									
Office Mgr/ Records Clerk	11.31	12.01	12.49	13.11	13.77	14.45	15.18	15.94	16.74	17.33
Admin. Asst./Rec	8.70	9.13	9.49	9.96	10.36	10.89	11.31	11.90	12.48	13.11
Street Commissioner	1,281.46	1,332.72	1,402.83	1,472.97	1,528.09	1,589.21	1,658.18	1,741.08	1,828.15	1,882.99
Foreman	11.09	11.64	12.11	12.54	13.21	13.88	14.46	15.16	16.62	17.45
Laborer	10.30	10.84	11.26	11.81	12.30	12.89	13.43	14.10	14.80	15.54
Asst. to Parks Dr.	1,025.60	1,056.80	1,091.20	1,122.23	1,155.90	1,190.57	1,226.29	1,263.08	1,300.97	1,340.00
Provisional Labor	7.96	8.35	8.69	9.13	9.49	9.96	10.35	10.88	11.41	11.99
Fiscal Officer	1,440.38	1,541.21	1,649.10	1,764.53	1,870.41	1,982.63	2,101.59	2,206.67	2,317.00	2,373.11
FO Consult.	21.22	22.73	23.88	25.09	26.36	27.69	29.09	30.56	32.11	33.07
Zoning Comm.	9.80	10.28	10.69	10.91	11.77	12.27	12.86	13.51	14.19	14.90
Park Director	1,217.62	1,302.14	1,354.22	1,422.11	1,470.52	1,516.00	1,561.48	1,608.32	1,656.57	1,706.27
Safety Consult.	20.00	20.40	20.81	21.22	21.65	22.08	22.52	22.97	23.43	23.90

The Following Authorized Check Signers:

Jewelie Casteel, Marie Mays, John Carman, Cindy Sutton, James Myers, Dennis Blocker

Passed this 11<sup>th</sup> day of January, 2018.

John M. Carman  
John Carman, Mayor

Jewelie Casteel  
Attest: Jewelie Casteel, Fiscal Officer

**Fiscal Officer's Certificate:**

The State of Ohio, County of Clinton, ss:

I, Jewelie Casteel, Fiscal Officer of the Village of Blanchester, Clinton County, and in whose custody the Files, Journals, and Records are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing Ordinance/Resolution is taken and copied from the original now on file with said Village, that the foregoing has been posted as required, has been compared by me with the said original and that the same is a true and correct copy thereof.

Witness my signature, this day of January 11, 2018.  
Jewelie Casteel  
Fiscal Officer of the Village of Blanchester, Clinton County, Ohio