

Regular Council Meeting  
01/11/2018  
7:00 PM  
Municipal Building

Lori Byrom, Don Gephart, Chad Hollon, Reilly Hopkins, and Cindy Sutton were present. Mayor presided over the meeting.

**GEPHART/SUTTON: Motion to excuse Gary Bauer from meeting. All voted yea.**

Mayor welcomed Reilly to Council.

#### **APPROVAL OF MINUTES**

Minutes from 11/16/17 were presented to Council.

**GEPHART/SUTTON: Motion to approve 11/16/17 minutes as presented. All voted yea.**

Minutes from 12/21/17 were presented to Council.

**SUTTON/GEPHART: Motion to approve 12/21/17 minutes. All voted yea.**

Minutes from 12/29/17 were presented to Council.

**SUTTON/HOPKINS: Motion to approve 12/29/17 minutes. All voted yea.**

#### **APPROVAL OF BILLS**

Bills were presented to Council.

**GEPHART/BYROM: Motion to approve bills as presented. All voted yea.**

#### **OLD BUSINESS**

Don stated he has been working with Jeff Walls on the recycling grant and passed out documentation to Council. The grant would be for \$90,000 (\$20,000 from the county commissioners; \$10,000 from the Village). He stated they had tried to get the grant at no cost to the Village, but the commissioners believed that the Village needed to invest toward the project as well as the county.

Don had also met with Kevin Boys, Southern State President, to partner with the Village as an intern-type of position to assist the Village. Mr. Boise requested a job description and what type of work this person would be doing.

Chad asked where the \$10,000 for the recycling grant would come from to fund the project. Mayor questioned using the Solid Waste fund cash balance. Andrew stated it sounded doable. Mayor stated that he believed that \$10,000 to be used to go toward the grant was not an unreasonable amount.

**SUTTON/BYROM: Motion to move forward with recycling grant and to appropriate \$10,000 from the Solid Waste Fund. Gary Bauer, Lori Byrom, Don Gephart, Reilly Hopkins, and Cindy Sutton-yes; Chad Hollon-no.**

Mayor stated that Andrew had created an ordinance for the 2<sup>nd</sup> alley to be vacated. Mayor stated there needed to be a public hearing scheduled prior to the first reading which was scheduled for the January 25th at 6:45 PM prior to the next Council meeting.

Mayor spoke about the Natureworks grant and stated it had been approved. This will be a reimbursement grant and requires work up front and then invoice submission for reimbursement.

#### **NEW BUSINESS**

Don reminded Council since the earnings tax had not passed, the solution for a healthier General Fund was either to obtain more revenue or lower expenses. He stated he had tried to acquire more revenue and researched revenue possibilities. He prefaced that before he passed out documentation to Council, this proposal was not to be taken as an expression of dissatisfaction with any department or work currently being performed. He stated that he had met with the County Sheriff's Department to inquire regarding police coverage services for the Village. The Sheriff's Department had stated they could have 1 supervisor on the job every day of the week, and a sergeant would be present in the Village Mondays-

Fridays. Total cost for these services would be ~\$448,000/year. He also asked if the Sherriff's Department would consider hiring the Village's current police staff and they had expressed willingness to do so. Don stated a 5-year contract could result in potential savings of \$622,000 to the General Fund.

Chief approached the podium and stated that the Mayor and Solicitor had previously met with the Sherriff's Department. He stated that he had no knowledge of Don's meeting and had not been informed. Chief requested that if anyone planned to go to the Sherriff's office and put the officers out of work to include him.

Chad asked Don if the cost estimate was for 2018. Don confirmed the estimate given, but repeated the Sherriff's office was interested in a 5-year contract. Discussion took place over how price might potentially increase after contract was signed.

Mayor redirected Council's attention to the 2018 Regular Council Meeting proposed schedule.

**SUTTON/BYROM: Motion to accept Council meeting schedule for 2018. All voted yea.**

Mayor focused on various committee appointments for 2018. Andrew stated there was no motion needed for the appointments.

Resolution 2018.001, a Resolution Establishing Limits and Setting Amounts for the Fiscal Officer to Follow for Accounting Purposes for the Fiscal Year 2018, was presented to Council.

**GEPHART/HOLLON: Motion to adopt Resolution 2018.001. All voted yea.**

Resolution 2018.002, a Resolution Allowing the Fiscal Officer to Make Transfers in Order to Pay Debts. Mayor read through this resolution.

**HOLLON/SUTTON: Motion to adopt Resolution 2018.002. All voted yea.**

Resolution 2018.003, a Resolution Allowing the Fiscal Officer to Make Transfers from the General Fund to Fund the Police Operating Fund.

**HOLLON/GEPHART: Motion to adopt Resolution 2018.003. All voted yea.**

Resolution 2018.004, a Resolution to Request for Advance Payment of Park Levy Collections. Mayor read through this resolution.

**SUTTON/GEPHART: Motion to adopt Resolution 2018.004. All voted yea.**

Mayor stated Parks would like to set the Park employee pay scale on Park Director line, Step B once the funds are available.

**GEPHART/HOLLON: Motion to set Park Director employee pay scale as proposed. All voted yea.**

Mayor opened the floor for Vice Mayor nominations. Don nominated Cindy. Chad nominated Reilly. Reilly kindly declined the nomination.

**BYROM/HOLLON: Motion to appoint Cindy Sutton as Vice Mayor. All voted yea.**

Discussion took place regarding proper procedures for posting special meetings for committees. Special meeting postings require a list of topics to be discussed. Andrew confirmed this. Mayor asked if there were procedures on how to post meetings in which there might be multiple topics discussed. Andrew stated he would come up with official language to be used. Mayor asked if a formal schedule for the year needed to be created. Andrew stated that a regular meeting schedule could be created and then if a meeting were cancelled, cancellation notice could be posted at the front door where meeting would have been held. Andrew stated that if the meetings were scheduled and posted, there would be no need for notifications for every meeting.

#### **COMMITTEE REPORTS**

None.

**POLICE DEPARTMENT**

Chief stated when he was first employed by the Village, there was a union contract for officers in place. The employees chose to break away from the contract since that time. He stated he was tempted to recommend police employees to join the union again if they feel that their jobs are in jeopardy.

**STREET**

None.

**PARKS**

None.

**BPA**

Jim welcomed Reilly to the Council.

**SOLICITOR**

None.

**FISCAL OFFICE**

Adjustments were presented to Council.

**Adjustments for Year End Processing 2017**

| FUND/DEPT                                   | UAN ACCT #   | FUND                   |
|---|--------------|------------------------|
| <b>TOTAL GEN FUND</b>                       |              | <b>\$0.00</b>          |
| TREATMENT PLANT RETIREMENT PRINCIPAL (BOND) | 3102-850-710 | \$ (0.04)              |
| TREATMENT PLANT RETIREMENT INTEREST (BOND)  | 3102-850-720 | \$ (0.96)              |
| WATER TOWER RETIREMENT PRINCIPAL (BOND)     | 3103-850-710 | \$ (333.32)            |
| WATER TOWER RETIREMENT INTEREST (BOND)      | 3103-850-720 | \$ (330.00)            |
| STORM SEWER PROJECT SALARIES                | 4501-640-100 | \$ (3,245.37)          |
| STORM SEWER PROJECT PERS                    | 4501-640-211 | \$ (811.42)            |
| STORM SEWER PROJECT MEDICARE                | 4501-640-213 | \$ (19.73)             |
| STORM SEWER PROJECT WORKERS' COMP           | 4501-640-225 | \$ (51.36)             |
| STORM SEWER PROJECT SUPPLIES                | 4501-640-400 | \$ (5,000.00)          |
| STORM SEWER PROJECT CAPITAL OUTLAY          | 4501-640-560 | \$ (488.39)            |
| WTP PHASE 3 CONTRACTUAL                     | 4903-800-300 | \$ (75,000.00)         |
| WTP PHASE 3 CAPITAL OUTLAY                  | 4903-800-500 | \$ (300,000.00)        |
| CENTER MAIN PROJECT SUPPLIES                | 4906-800-396 | \$ (50,235.65)         |
| CENTER MAIN PROJECT CAPITAL OUTLAY          | 4906-800-555 | \$ (711,941.85)        |
| BROADWAY PROJECT SUPPLIES                   | 4907-800-396 | \$ (40,000.00)         |
| BROADWAY PROJECT CAPITAL OUTLAY             | 4907-800-555 | \$ (269,173.47)        |
| BLANCHESTER PLAYGROUND SUPPLIES             | 4908-310-490 | \$ (19,207.54)         |
| BLANCHESTER PLAYGROUND CAPITAL OUTLAY       | 4908-310-590 | \$ (7,806.00)          |
| <b>TOTAL OTHER</b>                          |              | <b>-\$1,483,645.10</b> |
| <b>TOTAL GEN FUND+OTHER</b>                 |              | <b>-\$1,483,645.10</b> |

**ADJUSTMENTS 01/11/2018**

| FUND/DEPT                   | UAN ACCT #   | FUND          |
|-----------------------------|--------------|---------------|
| <b>TOTAL GEN FUND</b>       |              | <b>\$0.00</b> |
| STREET MEDICARE             | 2011-610-213 | \$ 90.00      |
| STATE HIGHWAY MEDICARE      | 2021-620-213 | \$ 25.00      |
| SOLID WASTE MEDICARE        | 5601-561-213 | \$ (115.00)   |
| <b>TOTAL OTHER</b>          |              | <b>\$0.00</b> |
| <b>TOTAL GEN FUND+OTHER</b> |              | <b>\$0.00</b> |

**HOLLON/BYROM: Motion to approve adjustments as presented. All voted yea.**

**MAYOR**

Mayor stated the Village had once again achieved the Safety Council goals and would probably receive a discount on our worker's compensation fees. He stated that Stephanie had done a good job keeping up with these meetings and making sure they were attended diligently.

**PUBLIC COMMENT**

James Constable, 716 Cherry Street, passed out handouts to Council and expressed multiple dissatisfactions.

Tina Fischer, Parks and Recreation volunteer, announced, "This marks my 18<sup>th</sup> year with the Parks Board." She expressed her excitement over starting the first year with the levy. She stated Parks would like to show residents responsibility with levy monies. She wanted to express her appreciation to volunteers who stepped in last year when they didn't have a Park Director.

Reilly requested to have an executive session to talk to the Chief. Andrew stated that if it was referring to compensation or employment of a public employee then it could legally take place. Reilly stated that the Chief was very worried about his employment given what had taken place earlier in the meeting and he believed that the executive session would fall under the employment definition.

Nick Selhorse, ChoiceOne Engineering out of Loveland, expressed his company's willingness to work with the Village in any aspect needed. Cindy thanked Nick for his assistance on the Natureworks grant. Don asked Nick if their company does traffic counts to which Nick confirmed they did.

Andrew stated there are two exceptions that may apply to the requested executive session. Reilly confirmed that neither exception mentioned by Andrew would apply most likely.

**HOLLON/BYROM: Motion to adjourn. All voted yea. Meeting adjourned at 8:08 PM.**

Approved: 01/25/18

Mayor: John M. Carran

Attest: Julie Costello