

Board of Public Affairs Meeting Minutes – December 1, 2022

There was a regular meeting of the Blanchester Board of Public Affairs held on Wednesday, December 1, 2022. The meeting was called to order at 7:00 pm by Chairman Bowling. Attending were Chairman Bowling, Trustees Robert Haines, Dennis Blocker, Director Ram Reddy, Don Gephardt, John Hill, and Donna Johnson, clerk.

There was a motion/second by Trustee Haines/Trustee Blocker to approve the minutes. All in favor - All Yeas. Motion carried.

A motion/second by Trustee Haines/Trustee Blocker to approve the bills listed in Appendix-A of December 1, 2022 All in favor - All Yeas. Motion carried.

Clerk's Report:

Discussing with Spectrum along with Carla Flannery on a New Phone System and Internet for the Village and BPA.

Board approved to hire Donovan Steele a Journeyman Licensed Lineman (previously worked for Hamilton).

Staff working on Electric Department Pay Scale update - in process.

DSO outstanding over 90 days \$ 8,348.41

DSO outstanding over 60 days \$13,860.65

Looking to sign contract with Cintas for Uniforms and Mats, etc., for 2023. Contract with Aramark ending 2/23/23.

Board unanimously approved to start using Spectrum and Cintas services.

John Hill discussed Transformer at his Duplex (New Construction), feels the transformer not large enough. Donna Johnson to Discuss with Electric Supervisor Rusty Hampton.

New carpet has been installed in the front office and conference room.

Reminder of the Solar Panel issue at Putman school. Still need to schedule a meeting with the school board and locate a suitable inspector agreeable by both parties. Suggested Director contact AMP of Ohio for list of inspectors. Still need a Certificate of liability insurance from the School Board for the Panels at Putman Elementary.

Director

Following the Board's approval, John Panetta has been authorized to proceed with the cleaning work of Stonelick Creek pumping station Catch Basin

Procurement of substation construction site: Staff continued to work on Duke's property for Substation site. Working on the site survey.

ISC continued the process of doing the Electric Rate and Cost-of-Service Study as approved by the Board. Staff continued to work on providing the data and information required for the study, to ISC.

BPA Board Chairman, staff and Legal counsel continued to work with the school district officials and solar power company on some issues with the solar park built by the school district/SP&L at the elementary school.

Cherry Street water main replacement and street resurfacing Phase – 2 Project – contractor has completed majority of construction work and planning for final completion in 2023 spring. Expecting the project to be under budget.

Cherry Street water main replacement and street resurfacing Phase – 1 Project – The final completion is done and it is under budget.

Entered into an Agreement with Ohio EPA for the \$50,000 grant money for Water department for a project to identify and map lead water service lines. Staff Meeting and discussing with RCAP and CDM Smith on this project.

Applied for funding through OPWC for Orchard Circle and Orchard View water main replacement, sewer improvements, and street resurfacing project phase 1 – The project scored well at the County and district 10 level and made it to the list of projects for approval by the State and has a very good chance of getting funded – waiting for the approval by the OPWC.

Staff continued to work on potential funding from local, State and Federal funding agencies for the electric, water, street, and sewer projects.

Mayor continued to look into the required CDBG Income Survey for the area to see if we are qualified to apply for the CDBG funding for the West Fancy Street Water Main Replacement and Street Resurfacing Project phase-2.

Electric System:

Electric Distribution system operation – Continued to be normal with minor problems here and there.

The small bucket truck engine has been fixed. The cost of repairs was under \$14,000 as approved by the Board.

Staff continued to work on relocating the primary line on Main Street.

Staff working on upgrading the primary line on Center Street.

Staff continued to work on non-pay disconnections every month. All or most of the non-paid accounts are disconnected remotely using the AMI system.

Hired a new Journeyman Licensed Lineman. He left for storm work without notice within two weeks of hiring. Looking for another one to fill the position.

Staff continued to work on system improvements.

Water System:

Water Treatment and Distribution systems operation – continued to be normal and meets the Ohio EPA Rules & Regs.

Staff continued to work with vendors on the cost information for potential repairs and maintenance of water towers on Vine and Fancy Streets, and is in process of review.

Staff started working on hiring a full-time employee following the Board's approval.

Part of the funding required for Vine Street Water Tower Rehab is approved by OPWC through funding allocation for Small Governments. Applied for rest of the funding from Ohio EPA. The approval date is moved to June 2023 from February 2023 due to the delays in project schedule.

Staff helping sewer department on plant and other equipment repairs.

Reservoir water storage levels: We have about 150 million gallons of storage available to treat and supply for about 13 months at the current flow rate to our residents and neighboring water haulers.

Staff continued to work on various field and treatment plant equipment, and pickup trucks maintenance.

Ohio EPA had a virtual meeting with staff to review system records and required plans. Recommended several things that staff has to start working on.

Ohio EPA staff had a site visit to conduct sanitary survey of the system. There were no violations and they commended the staff on several things the way staff is keeping up with. However, they recommended to take care of few things including the Vine Street Water Tower Rehab.

Staff continued to help water and electric meter reading.

Staff has repaired several water services.

Staff continued to install AMI Water Meters with some continued delays and issues in getting the material delivered by the vendors. 848 AMI meters have been installed to-date and are in service to-date.

Staff continued to work with engineers, contractors, and funding and plan approval agencies on:

- Reservoir Number- 3 Improvements – Staff continued to work with ODNR and Jones & Henry on final submittal of plans, and potential cost over runs for construction and engineering and potential help from Ohio EPA for additional funding which is on their list of projects to be approved for funding in 2023. Staff continually following up with the engineers and the ODNR. Revised plans have been submitted for review and approval.

Staff worked on grounds maintenance, street patching, fence repairs, etc.

Sewer System:

Sewer Treatment Plant and Collection System operations are continued to be normal and in compliance with the Ohio EPA Rules & Regulations.

Staff continued to work on repair and maintenance of various equipment at the WWTP and collection system.

Staff worked on several cleanouts for customers.

Sludge hauling – No sludge was hauled this year due to the delayed crop harvesting by the farmer. Not anticipating any storage issues. Looking for farming land to have more options to haul sludge next year.

Pre-Treatment Equipment - Bar Screen/Rake and Grit Classifier/Auger issues. The equipment is old and way surpassed its life expectancy. Looking for cost estimations to replace them which we think are going to be expensive.

Electrical contractors continued to work on repairs of a control panel for secondary pump, and on secondary clarifier electrical issues.

Staff continued to work on grounds maintenance.

Other Business

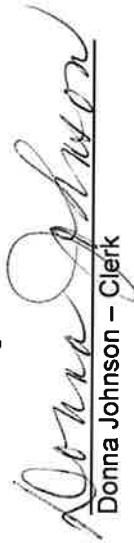
Board approved Hiring of Donovan Steele with beginning wage at step E-2-N

Board approved the promotion of Jeremy Cantor to Foreman position moving his wage to step E-2-O To be effective immediately and are approved by all board members.

Motion/Second to close the Board meeting at 8:14 pm by Chairman Bowling/Trustee Haines All in favor. All Yeas. Motion Carried.



James Bowling - Chairman



Donna Johnson – Clerk

**Board of Public Affairs Meeting December 1, 2022
Bills for December 2022
Appendix A**

VENDOR	TOTAL	VENDOR	TOTAL
IMPA	\$ 319,674.97	CHAMPION BRIDGE	\$ 56.60
TREASURER, STATE OF OHIO	\$ 1,874.00	CHLORINE	\$ 411.25
VILLAGE OF BLANCHESTER	\$ 14,244.08	BDK FEED & SUPPLY	\$ 380.42
ALL FLOORING OHIO	\$ 5,871.99	OHIO ASPHALTIC LIMESTONE	\$ 6,197.70
ISC, INC	\$ 1,293.75	PANETTA EXCAVATING	\$ 640.00
BPA CASH DRAWER	\$ 136.92	ARAMARK	\$ 2,502.96
MASI ENVIRONMENTAL	\$ 830.70	CHOICE ONE ENGINEERING	\$ 3,500.00
USIC LOCATING SERVICE	\$ 1,550.47	AMP	\$ 12,411.34
VERIZON WIRELESS	\$ 792.29	ANIXTER INC	\$ 23,035.10
TPM FENCE	\$ 1,350.00	LOWES	\$ 177.39
SABIN DISTRIBUTORS	\$ 113.40	BRONSON DOOR	\$ 184.00
MIAMI PRODUCTS & CHEMICAL	\$ 548.50	KOI ENTERPRISES	\$ 48.20
LYKINS OIL CO	\$ 485.91	UNITED SYSTEMS & SOFTWARE	\$ 386.17
FRONTIER	\$ 2,095.39	TREASURER, STATE OF OHIO	\$ 3,323.52
PEELLE MCCOY LAW OFFICES	\$ 1,250.00	UNITED SYSTEMS & SOFTWARE	\$ 37,690.00
CAPLINGER SALES & SERVICE	\$ 618.97	VISA	\$ 2,780.70
BLAN CHAMBER OF COMMERCE	\$ 75.00	HACH	\$ 702.24
BRENCO	\$ 6,096.37	PITNEY BOWES	\$ 2,146.64
BONDED CHEMICALS	\$ 1,868.00	VERIZON WIRELESS	\$ 828.75
PITNEY BOWES	\$ 1,040.57	FRONTIER	\$ 2,147.27
STANLEY J BOLKA	\$ 780.00	DUKE ENERGY	\$ 3,722.53
BUCKEYE PUMPS	\$ 17,825.86	LYKINS OIL CO	\$ 3,427.25
MASI ENVIRONMENTAL	\$ 160.45	TOTAL	\$ 490,198.96
PARKSON	\$ 1,965.05		
WATER SOLUTIONS	\$ 998.60		

