

## **Board of Public Affairs Meeting Minutes – June 2, 2022**

There was a regular meeting of the Blanchester Board of Public Affairs held on Thursday, June 2, 2022. The meeting was called to order at 7:00 pm by Chairman Bowling. Attending were Chairman Bowling, Trustees Robert Haines, Dennis Blocker, Mayor Carman, Director Ram Reddy, and Donna Johnson, clerk. Guests: Rick Bowman, John Hill, Matt Mathews, Josh Parks, James Constable, Connie Wilder, Lisa Mockabee, Scott & Lisa Grant Tom Lee, Paul Jackson, Dan Young.

There was a motion/second by Trustee Blocker/Robert Haines to approve the minutes. All in favor - All Yeas. Motion carried.

A motion/second by Trustee Haines/Trustee Blocker to approve the bills listed in Appendix-A of June 2022. All in favor - All Yeas. Motion carried.

### **Public Comment**

**Matt Mathews:** Regarding Board's opinion, plans, and policies on the Villages Growth. His questions were related to the following:

Policies and Procedures

Meters

Billing Graphs

Taco Bell

BPA paying for Existing Property Utility extensions and future annexations.

IMPA Contract

**Rick Bowman:** Questions about his existing utility service upgrade.

**Dan Young –** His Real Estate Perception related to the Village's growth.

**Josh Parks –** Rates on the KWH charge, states we are higher than other communities. State Route to school program working on sidewalks on Baldwin St, that is flooding.

### **Clerk's Report:**

Informed the Board that following the Board's approval, a Bucket Truck has been placed on Order with Sourcewell with a potential delivery time of 39-42 months.

Stated Monies due over 90 days = \$16,554 and Monies due over 60 days - \$40,000

Staff still trying to find and purchase a Pickup Truck for the water Department.

Passed Out Policies for review for the Electric, Water and Sewer Departments.

Meters installed: Electric: 2138 single phase and 72- 3 phase, and Water: 245

Staff continued to work with the legal counsel on Leon Ct. sewer backup issue and customer lawsuit.

### **Director**

Procurement of substation construction site: Staff continued to work on Duke's property for Substation site.

Cherry Street water main replacement and street resurfacing Phase – 2 Project – contractor preparing to start construction.

East Fancy St. water main replacement and street resurfacing project – Finalizing Design and Engineering work.

Staff continued to work on potential funding from local, State and Federal funding agencies for the electric, water, street, and sewer projects.

Also, trying to get some low interest and/or no interest loans for local match portion of the existing projects which have already received the funding and are in process of engineering and construction. This will help us to avoid immediate burden on the operating funds.

Staff continued to work with the funding agencies on the projects applied for loans and grants with potential for loan forgiveness (Ohio EPA/DEFA, ARPA, HB 168, etc.).

Staff continued to work with Mayor, ODOT and Choice One Engineering on SRTS project. BPA relocated the utilities to accommodate the construction and applied for the reimbursement from ODOT for the relocation costs.

Mayor continued to look into the required CDBG Income Survey for the area to see if we are qualified to apply for the CDBG funding for the West Fancy Street Water Main Replacement and Street Resurfacing Project.

Staff continued to follow the CDC guidelines related to COVID-19.

Staff continued to work with Mayor on the proposed TACO Bell restaurant construction.

### **Electric System:**

Electric Distribution system operation – Continued to be normal with some storm related outages and minor problems.

Staff continued to work on primary electric overhead line upgrade on Wright St. as time and weather permitted.

Staff continued to work on non-pay disconnections. Most of the disconnections are done remotely using the AMI.

Staff continued to work on system improvements.

Staff working with Hitachi on their Utilities budget preparation for 2022.

**Water System:**

Water Treatment and Distribution systems operation – continued to be normal and meets the Ohio EPA Rules & Regs.

Staff continued to work on preparing the water system for the upcoming Sanitary Survey by the Ohio EPA.

Staff continued to work with vendors on the cost information for potential repairs and maintenance of water towers on Vine and Fancy Streets, and is in process of review.

Staff repaired/replaced equipment at WWTP at a cost of \$1,774.59 plus \$1,812.00, and continued to work on other distribution system equipment.

Continued to work on preparation of operating standards & procedures for distribution system equipment.

Reservoir water storage levels: We have about 237 million gallons of storage available to treat and supply for about 19 months at the current flow rate to our residents and neighboring water haulers.

Preparations continued to replace water main on old South Broadway Street.

Staff continued to work on various field and treatment plant equipment, and pickup trucks maintenance.

Continued training new staff in the lab to get them certified by the Ohio EPA.

Staff helping the meter reading.

Staff continued to work with engineers, contractors, and funding and plan approval agencies on:

- Cherry Street Phase -1 – Complete and going through final punch list.
- Reservoir Number- 3 Improvements – Staff working with ODNR and Jones & Henry on final submittal of plans, and potential cost over runs for construction and engineering and potential help from ODNR for additional funding.

Staff worked on grounds maintenance.

**Sewer System:**

Sewer Treatment Plant and Collection System operations are continued to be in compliance with the Ohio EPA Rules & Regulations.

Staff continued to work on repair and maintenance of various equipment at the WWTP and collection system.

Staff worked on several cleanouts for customers.

Ordered the primary pump approved by the Board and still waiting on the delivery.

Working with Parks Department on proposed Splash Park Project.

Staff continued to work on grounds maintenance.

**Other Business**

Entered Executive Session at 8:30 pm by a Motion/Second by Trustee Blocker/Trustee Haines to discuss Employees Compensation pursuant to Ohio Revised Code 121.22 (G).  
All in favor – All Yeas, motion approved.

Motion/Second by Trustee Blocker/Trustee Haines to end Executive session at 8:49 PM  
All in favor - All Yeas. Motion carried.

Return to Regular Session 8:50PM

Motion/Second to approve a one-step raise for the following employees by Chairman Bowling/Trustee Blocker:

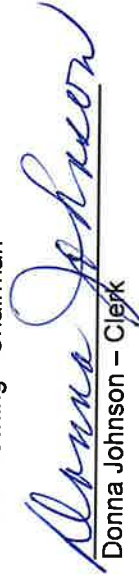
Bob Boyd	W-2-E to W-2-F
Jared Horner	W-2-G to W-2-H
Mike Shaw	W-3-H to W-3-I
Dennis Stewart	S-3-F to S-3-G
Brett Lay	E-4-K to E-4-L

Effective on the 1<sup>st</sup> full pay period following Board's Approval date  
All in favor - All Yeas. Motion carried.

Motion/Second to close the Board meeting at 9:00 pm by Trustee Blocker/Chairman Bowling  
All in favor. All Yeas. Motion Carried



James Bowling - Chairman



Donna Johnson – Clerk

Board of Public Affairs Meeting JUNE, 2022

Bills for JUNE 2022

Appendix A

VENDOR	AMOUNT	VENDOR	AMOUNT
TREASURER, STATE OF OHIO	\$ 2,013.00	USA BLUEBOOK	\$ 1,878.87
IMPA	\$ 338,631.36	ARAMARK	\$ 2,553.44
VILLAGE OF BLANCHESTER	\$ 16,746.73	ADVANCE AUTO PARTS	\$ 222.13
LYKINS OIL CO	\$ 2,564.65	AUTOZONE	\$ 34.09
MASI ENVIRONMENTAL	\$ 1,325.00	FRONTIER	\$ 1,916.00
PEELLE LAW OFFICES CO.,	\$ 1,250.00	ANIXTER, INC.	\$ 4,255.00
MIAMI PRODUCTS & CHEMICAL	\$ 655.00	U.S. POSTAL SERVICE	\$ 160.00
EGG HARBOR, INC	\$ 647.04	PITNEY BOWES, INC.	\$ 100.00
THERMODYNE ENGINEERING	\$ 18,503.00	LYKINS OIL CO	\$ 2,535.21
DUKE ENERGY	\$ 749.04	ANIXTER, INC.	\$ 5,341.75
SAM'S CLUB	\$ 147.96	GRADECO OF CLINTON CO.	\$ 7,244.00
USIC LOCATING SERVICE	\$ 479.53	CAPLINGER SALES & SERVIC	\$ 63.89
VERIZON WIRELESS	\$ 792.82	ALLOWAY	\$ 140.00
AMERICAN WATER WORKS ASSOC	\$ 338.00	WATER SOLUTIONS	\$ 689.50
TREASURER, STATE OF OHIO	\$ 3,063.68	DUKE ENERGY	\$ 17.35
USA BLUEBOOK	\$ 624.55	ANDREW BROWN	\$ 1,550.00
NUTRIEN AG SOLUTIONS	\$ 286.90	JAMES BOWLING	\$ 67.59
LOWES BUSINESS ACCCOUNT	\$ 56.00	EASYPERMIT POSTAGE	\$ 728.42
BDK FEED AND SUPPLY	\$ 111.75	FRONTIER	\$ 1,916.00
VISA	\$ 3,331.82	TOTAL	428,110.19
KOI ENTERPRISES	\$ 626.86		
BPA CASH DRAWER	\$ 139.95		
MASI ENVIRONMENTAL	\$ 1,121.30		
STANLEY J BOLKA	\$ 975.00		
UNITED SYSTEMS, SOFTWARE	\$ 2,634.15		
MIAMI PRODUCTS & CHEMICAL	\$ 725.00		
MR. RENTAL	\$ 72.86		