

RESOLUTION NO. 2019.040

RESOLUTION ALLOWING FISCAL OFFICER TO CLOSE EXISTING VILLAGE OF BLANCHESTER PAYROLL CHECKING ACCOUNT AND DISTRIBUTE REMAINING BALANCE

WHEREAS, the Village of Blanchester’s 2013-2014, 2015-2016, and 2017-2018 audits mandated the unidentified remaining balance of the payroll checking account formerly used with the SSI (Software Solutions, Inc.) payroll software must be included in the bank to book monthly reconciliation; and

WHEREAS, auditors stated in the 2015-2016 audit “The Village was advised to, after a consistent unreconciled balance has been established, consult with their attorney to establish the basis for moving the balance to either Unclaimed Funds or to the General Fund”; and

WHEREAS, the undetermined payroll checking balance has remained consistently at \$8,880.28 for greater than one year and it is agreed that due to the new UAN software said separate payroll account is no longer needed to accurately track payroll withholdings; and

WHEREAS, a review has been conducted of the gross wages of all Village departments at the conclusion of 2014 (initial audit said payroll account issue was identified) and a percentage total has been created accordingly of the remaining balance has been determined for distribution once account has been closed (Exhibit A); and

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Village of Blanchester, Ohio, two-thirds or more of the members elected thereto concurring, that:


SECTION 1: The Fiscal Officer of the Village of Blanchester shall permanently close said existing payroll checking account and received remaining cash balance to Village department operating funds accordingly per percentage as outlined in Exhibit A.

SECTION 2: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all the deliberations of the Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including 121.22 of the Ohio Revised Code of the State of Ohio.

Chad Hollon moved the adoption and Reilly Hopkins seconded the motion and the roll being called upon its adoption the vote resulted as follows:

Mr. Bauer-	Yea.
Mr. Gephart-	Yea.
Mr. Hollon-	Yea.
Mr. Hopkins-	Yea.
Mr. Simpson-	Yea.
Ms. Sutton-	Yea.

Adopted this 14th day of November, 2019.


John Carman, Mayor


Attest: Jewelie Casteel, Fiscal Officer

Fiscal Officer's Certificate:

The State of Ohio, County of Clinton, ss:

I, Jewelie Casteel, Fiscal Officer of the Village of Blanchester, Clinton County, and in whose custody the Files, Journals, and Records are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing Resolution is taken and copied from the original Resolution now on file with said Village, that the foregoing Resolution has been compared by me with the said original and that the same is a true and correct copy thereof, and has been posted as required by law. This Resolution has been duly published by posting in the following places: Blanchester Municipal Building, 318 E. Main St.; First National Bank, 121 E. Main St.; Blanchester Post Office, 115 S. Wright St.; Tom's Express Mart, 7529 Fairground Rd.; and at the Blanchester Public Library, 110 N. Broadway St., each for a period of fifteen (15) days commencing on the ~~18th~~ day of ~~November~~ 2019.

Witness my signature this 14th day of November, 2019.


Fiscal Officer of the Village of Blanchester, Clinton County, Ohio



PAYROLL ACCOUNT REMAINING BALANCE DISTRIBUTION
RESOLUTION 2019.040 EXHIBIT A

DEPT	2014 SSI ACCOUNT CODE	2014 1ST QTR GROSS PAY	2014 2ND QTR GROSS PAY	2014 3RD QTR GROSS PAY	2014 4TH QTR GROSS PAY	2014 YEARLY TOTALS	% of TOTAL	PAYROLL ACCOUNT BALANCE DISTRIBUTION
PD	1000-110	\$87,704.94	\$74,056.67	\$90,602.88	\$77,335.07	\$329,699.56	18.46%	\$1,639.53
PARKS	1000-310	\$14,686.91	\$14,226.48	\$16,401.86	\$12,042.88	\$57,358.13	3.21%	\$285.23
ZONING	1000-410	\$1,980.18	\$2,078.37	\$2,563.87	\$2,171.10	\$8,793.52	0.49%	\$43.73
MAYOR	1000-710	\$10,720.59	\$8,390.52	\$10,984.32	\$9,564.60	\$39,660.03	2.22%	\$197.22
COUNCIL	1000-715	\$2,850.00	\$2,850.00	\$2,850.00	\$2,600.00	\$11,150.00	0.62%	\$55.45
FISCAL OFFICE	1000-725	\$15,926.35	\$13,540.80	\$15,843.95	\$13,257.55	\$58,568.65	3.28%	\$291.25
SOLICITOR	1000-750	<u>\$8,499.99</u>	<u>\$8,499.99</u>	<u>\$8,499.99</u>	<u>\$8,499.99</u>	<u>\$33,999.96</u>	1.90%	\$169.08
TOTAL GENERAL FUND		\$142,368.96	\$123,642.83	\$147,746.87	\$125,471.19	\$539,229.85	30.20%	\$2,681.49
STREET	2011-610	\$35,106.77	\$28,495.16	\$28,380.42	\$28,425.77	\$120,408.12	6.74%	\$598.77
WATER	5101-531	\$42,225.73	\$36,402.19	\$42,449.23	\$36,501.69	\$157,578.84	8.82%	\$783.61
SEWER	5201-541	\$51,610.18	\$42,634.57	\$48,417.35	\$48,110.02	\$190,772.12	10.68%	\$948.67
ELECTRIC	5301-514	\$178,701.74	\$258,249.62	\$182,810.32	\$158,017.98	\$777,779.66	43.55%	\$3,867.75
TOTAL		\$450,013.38	\$489,424.37	\$449,804.19	\$396,526.65	\$1,785,768.59	100.00%	\$8,880.28

11/11/2019

JRC

