

## **Board of Public Affairs Meeting Minutes – AUGUST 1, 2024**

There was a regular meeting of the Blanchester Board of Public Affairs on Thursday August 1, 2024. This meeting was held at the BPA Conference Room  
The meeting was called to order at 7:02 PM by Chairman James Bowling.

Attending were Chairman James Bowling, Trustee Robert Haines, Trustee Dennis Blocker, Mayor John Carman, and Donna Johnson Business Manager/Clerk, Reilly Hopkins Council Member.

The Board has excused Director Ram Reddy who was in New York with Indiana Municipal Power Agency Management Staff to meet the Credit Rating Agencies.

There was a motion/second by Trustee Haines/Trustee Blocker to approve the minutes.  
All in favor - All Yeas. Motion carried.

A motion/second by Trustee Haines/Trustee Blocker to approve the bills listed in Appendix-A.  
All in favor - All Yeas. Motion carried.

### **Clerk's Report:**

Water Department staff asked the Board's approval to install Aerator's for Reservoirs Number 1 & 2 at a cost of \$5,500.00  
It was approved by the Board unanimously.  
All in favor – All Yeas. Motion Carried.

Question was asked about the money left on the Great Lakes Grant. Will have the Fiscal Officer validate the money left on the Grant and if remainder can be used anywhere beside the Lead Pipe project.

Staff found water leak in the Walk-in-Cooler that was used by the Food Pantry in Municipal building. To stop further water leak, the Cooler had been taken out of service until it is repaired.

Staff working on the specifications to install the sign and clearing the ground as an initial step towards the construction/building the new Sub-Station as approved by the Board.

Also, staff discussed having a sign built for the property where the new Sub-Station will be located.

Verbiage for the sign:

FUTURE SITE OF BPA-SUBSTATION  
BUILDING FOR THE FURUTE

Staff continued to work on billing system upgrade and new bill format, and outsourcing of billing.  
Informed the Board it was time to agree to the format of the New Bills going out with our upcoming software change. We will be going live October 25, 2024.

### **Director:**

**No report** - Director Ram Reddy was excused due to his Official Business to meet Credit Rating Agencies (S&P Global Ratings (S&P), Moody's, and Fitch Group) in New York for Indiana Municipal Power Agency (IMPA). He was with IMPA Management Staff and Executive Committee Members of the Board of Commissioners.

### **Electric System:**

Electric Distribution system operation – Continued to be normal with minor storm related outages.

Staff continued to work on non-pay disconnections every month. All or most of the non-paid accounts are disconnected remotely using the AMI system.

### **Water System:**

Water Treatment and Distribution systems operation – continued to be normal and meets the Ohio EPA Rules & Regs.

Reservoir water storage levels: We have about 202 million gallons of storage available to treat and supply for about 17 months at the current flow rate to our residents and neighboring water haulers.

**Sewer System:**

Sewer Treatment Plant and Collection System operations are continued to be normal and in compliance with the Ohio EPA Rules & Regulations.

Staff worked on Wright Street sewer main blockage issues using Televac (sewer cleaning company) several times in a short period of time. This sewer main blockages and overflow were caused mainly due to customers throwing stuff in the sewer that they were not supposed to. Staff met all the business customers in the area to notify them of the problems and request not to throw any materials in sewer that obstructs the sewer flow.

**Other Business**

There was a motion/second by Chairman Bowling/Trustee Haines at 7.56 pm to move into executive session per ORC 121.22 for the discussion of compensation for employees  
All in favor - All Yeas. Motion Carried

There was a motion/Second by Chairman Bowling/Trustee Haines to close executive session at 8:00PM.  
All Yeas. Motion Carried

The Board unanimously agreed to lift the probation for Chasidy Cain and move her from A-4-D TO A-4-E.

There was a Motion/Second by Chairman Bowling/Trustee Blocker to close and adjourn the meeting at 8:01PM.

All Yeas. Motion Carried



James Bowling - Chairman

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Donna Johnson, Clerk

Board of Public Affairs Meeting Minutes Appendix A

Bills for August 2024

VENDOR	TOTAL	VENDOR	TOTAL
VILLAGE OF BLANCHESTER	\$ 15,402.00	MIAMI PRODUCTS & CHEMICAL COMPAN	\$ 701.00
TREASURER STATE OF OHIO	\$ 932.00	BRECHBUHLER SCALES	\$ 525.00
IMPA	\$ 455,355.98	MASI LABORATORIES	\$ 1,114.05
PITNEY BOWES	\$ 500.00	THERMODYNE ENGINEERING	\$ 7,268.00
CINTAS	\$ 2,953.67	STANLEY BOLKA	\$ 975.00
PITNEY BOWES	\$ 1,640.36	SPECTRUM ENTERPRISE	\$ 416.47
ADVANCE AUTO PARTS	\$ 433.35	HARBOR FREIGHT	\$ 105.08
EIP SOLUTIONS	\$ 1,619.30	FASTENAL	\$ 1.99
USA BLUEBOOK	\$ 92.34	CHOICE ONE ENGINEERING	\$ 546.25
COMPLETE RESTORATION	\$ 2,292.50	AQUATIC PLUS POND MANAGEMENT	\$ 5,180.00
CAPLINGER SALES AND SERVICE	\$ 78.38	THOMASSON COMPANY	\$ 16,952.00
WATER SOLUTIONS UNLIMITED	\$ 11,216.50	JOSH'S TRUCK & TRAILER REPAIR LLC	\$ 2,673.86
DUKE ENERGY	\$ 380.39	USA BLUEBOOK	\$ 82.95
DUKE ENERGY	\$ 142.57	CLINTON ELECTRICAL & PLUMBING SUPP	\$ 138.15
BDK	\$ 341.61	NECO WATER	\$ 2,376.00
KOJ AUTO PARTS	\$ 215.40	WATER SOLUTIONS UNLIMITED	\$ 5,633.37
VERIZON WIRELESS	\$ 816.17	KIRK BROTHERS	\$ 49,500.00
EGG HARBOR	\$ 660.26	NEWS JOURNAL	\$ 165.00
FRONTIER	\$ 1,587.23	BUCKEYE STATE PIPE & SUPPLY CO., INC.	\$ 1,545.82
NECO WATER	\$ 181.71	CORE & MAIN	\$ 172.08
TELE VAC ENVIRONMENTAL	\$ 1,300.00	UTE ( UTILITY TRUCK EQUIPMENT)	\$ 3,780.00
SOFTWARE SOLUTIONS	\$ 255.52	CLINTON ELECTRICAL & PLUMBING SUPP	\$ 218.96
CORE& MAIN	\$ 1,466.48	VISA BILL	\$ 2,493.01
JUSTIN DICKMAN	\$ 1,633.33	TOTAL	\$ 614,476.48
DUKE ENERGY	\$ 72.46		
USA BLUEBOOK	\$ 2,486.09		
OHIO ASPHALTIC LIMESTONE CORP	\$ 7,856.84		

