

## Board of Public Affairs Meeting Minutes – October 6, 2022

There was a regular meeting of the Blanchester Board of Public Affairs held on Thursday, October 6, 2022. The meeting was called to order at 7:00 pm by Chairman Bowling. Attending were Chairman Bowling, Trustees Robert Haines, Dennis Blocker, Director Ram Reddy, Mayor John Carmer, Don Gephart and Donna Johnson, clerk.

There was a motion/second by Trustee Blocker/Trustee Haines to approve the minutes. All in favor – All Yeas. Motion carried.

A motion/second by Trustee Haines/Trustee Blocker to approve the bills listed in Appendix-A of October, 2022 All in favor - All Yeas. Motion carried.

### Clerk's Report:

Gave the Board copies of 2 Bids for a Truck for the Water Dept. 1) 2020 used Truck from Mike Castrucci Ford for \$30K 2) New 2022 Ford 150 from Lebanon Ford at \$39,174.

There was a motion/second for the New Truck at \$39,174.00 by Chairman Bowling/Trustee Blocker. All in favor – All Yeas. Motion Carried

Gave the board 2 bids for New Carpet for the Front Office and the Conference Room.

There was a motion/second by Chairman Bowling/Trustee Blocker for All Flooring Ohio for \$12,287.75.

There was a discussion and Trustee Haines was not in favor. Passed by Majority Yeas (2 yeas and 1 nay). Motion Carried.

Discussed Stolen Check (Fraud with 1<sup>st</sup> National Bank) Problems with what to do in case of Fraud. Chairman Bowling and Mayor to discuss with Doug Naylor at the bank.

Advised clerk to call Peoples Bank to find out what they offer.

The Board discussed the need for cross training the office staff and decided to have everyone cross trained in all job positions to handle emergency and other needed situations.

### Director:

The Board and staff discussed the need for updating the current Wage Scale for Electric Department to accommodate training and retention of line workers. Staff to look into this by contacting other municipalities and come up with a recommendation for further discussion and approvals.

The Board and staff discussed the options of rebid or to award the East Fancy Street Water Main Replacement and Street Resurfacing Project with Mayor and the Council Member Don Gephart. Because, the bids received were over and above the engineer's cost estimation and the approved funding (grant money) availability. All agreed to rebid the project in spring or summer of 2023 with a hope to get more contractors to bid on the job within the budget.

Board Chairman and the Staff members are working with the Fiscal Officer on 2023 Budget.

Procurement of substation construction site: Staff continued to work on Duke's property for Substation site.

Staff attended AMP Annual Conference in Columbus.

Staff discussed potential wholesale power (electric) rate increase by IMPA.

ISC is in process of doing the Electric Rate and Cost-of-Service Study as approved by the Board. Staff continued to work on providing the data and information required for the study, to ISC.

BPA Board Chairman, staff and Legal counsel continued to work with the school district officials and solar power company on some issues with the solar park built by the school district/SP&L at the elementary school.

Cherry Street water main replacement and street resurfacing Phase – 2 Project – contractor continued to work on preparations to start construction in October.

Applied for funding through OPWC for Orchard Circle and Orchard View water main replacement, sewer improvements, and street resurfacing project phase 1 – The project scored well at the County and district 10 level and made it to the list of projects for approval by the State and has a very good chance of getting funded.

Staff continued to work on potential funding from local, State and Federal funding agencies for the electric, water, street, and sewer projects.

Mayor continued to look into the required CDBG Income Survey for the area to see if we are qualified to apply for the CDBG funding for the West Fancy Street Water Main Replacement and Street Resurfacing Project phase-2.

### Electric System:

Electric Distribution system operation – Continued to be normal with minor problems here and there.

Staff had a training by AMP Safety Training Instructor.

There was a discussion on APPA Legislative Rally. The Board authorized the staff to make travel arrangements.

Small bucket truck engine broke down and needs replacement, and may cost about \$14,000.

Staff continued to work on relocating the primary line on Main Street.

Staff continued to work on non-pay disconnections. All or most of the non-paid accounts this month have been disconnected remotely using the AMI system.

Staff attended linemen appreciation day at IMPA Headquarters.

Staff continued to work on system improvements.

**Water System:**

Water Treatment and Distribution systems operation – continued to be normal and meets the Ohio EPA Rules & Regs.

Staff continued to work with vendors on the cost information for potential repairs and maintenance of water towers on Vine and Fancy Streets, and is in process of review.

Part of the funding required for Vine Street Water Tower Rehab is approved by OPWC through funding allocation for Small Governments. Applied for rest of the funding from Ohio EPA and is on their list to be approved in February 2023.

Changed the media in GAC absorber number 2 as approved by the Board \$25,400 for the media replacement. The Staff is working with EPA on OEL.

Raw water pump failed and costed \$2,125.83 for the repairs. Back in service.

Staff repaired water leaks on Orchard Circle and Clear View.

Reservoir water storage levels: We have about 197 million gallons of storage available to treat and supply for about 19 months at the current flow rate to our residents and neighboring water haulers.

Staff continued to work on various field and treatment plant equipment, and pickup trucks maintenance.

Staff continued to help water and electric meter reading.

Staff continued to install AMI Water Meters with some continued delays and issues in getting the material delivered by the vendors. 646 AMI meters have been installed and are in service to-date.

Staff continued to work with engineers, contractors, and funding and plan approval agencies on:

- Reservoir Number- 3 Improvements – Staff continued to work with ODNR and Jones & Henry on final submittal of plans, and potential cost over runs for construction and engineering and potential help from Ohio EPA for additional funding which is on their list of projects to be approved for funding in 2023.

Staff worked on grounds maintenance.

**Sewer System:**

Sewer Treatment Plant and Collection System operations are continued to be normal and in compliance with the Ohio EPA Rules & Regulations.

Staff continued to work on repair and maintenance of various equipment at the WWTP and collection system.

Staff worked on several cleanouts for customers.

Electrical contractors continued to work on repairs of a control panel for secondary pump, and on secondary clarifier electrical issues.

Staff continued to work on grounds maintenance.

**Other Business**

Entered into Executive Session at 8:45 pm by a Motion/Second of Trustee Blocker/Trustee Haines to discuss Employees compensation pursuant to Ohio Revised Code 121.22 (G).  
All in Favor – All Yeas. Motion Carried.


Return to Regular Session at 9:13 pm.


Motion/Second by Chairman Bowling/Trustee Blocker to approve a one-step raise for the following Employees.

Levi Accord	From	E-4-L	to	E-4-M
Kim Leath	From	A-3-K	to	A-3-L
Rusty Hampton	From	E-1-M	to	E-1-N
Frank Rineair	From	S-2-G	to	S-2 H

All to be effective 1<sup>st</sup> full Pay Period in November (11/7/2022).

Motion/Second to close the Board meeting at 9:15 pm by Chairman Bowling/Trustee Blocker  
All in favor. All Yeas. Motion Carried

  
James Bowling - Chairman

  
Donna Johnson – Clerk

**Board of Public Affairs Meeting October 6, 2022**  
**Bills for October 2022**  
**Appendix A**

VENDOR	TOTAL	VENDOR	TOTAL
IMPA	\$ 412,821.62	DUKE	\$ 352.50
TREASURER, STATE OF OHIO	\$ 2,437.00	LOWES	\$ 349.01
VILLAGE OF BLANCHESTER	\$ 17,797.98	PITNEY BOWES	\$ 1,596.75
WATER SOLUTIONS, INC	\$ 2,144.07	CASE TOWING LLC	\$ 425.00
JEREMY CANTER	\$ 150.00	WAGNER SMITH EQUIP	\$ 7,580.00
LEBANON FORD	\$ 39,194.00	LYKINS OIL	\$ 2,475.58
USIC LOCATING SERVICE	\$ 693.10	PEELLE LAW OFFICES	\$ 1,250.00
VERIZON WIRELESS	\$ 793.23	LYKINS OIL	\$ 9,088.46
WATER SOLUTIONS, INC	\$ 6,087.30	THERMODYNE	\$ 18,503.00
FRONTIER	\$ 2,004.37	KOI ENTERPRISES	\$ 1,728.05
ALLOWAY	\$ 140.00	FISHER SCIENTIFIC CO.	\$ 71.65
STANLEY J BOLKA	\$ 780.00	MIAMI PRODUCTS & CHEMICAL	\$ 1,555.00
BUCKEYE PUMPS	\$ 2,412.59	BEST ONE TIRE	\$ 603.00
BONDED CHEMICALS	\$ 1,862.00	WATER SOLUTIONS, INC	\$ 1,505.00
CORE&MAIN	\$ 1,659.00	CLERMONT COUNTY TREASURER	\$ 280.00
CURLESS PRINTING CO.	\$ 4,084.80	CALGON CARBON CORP	\$ 25,400.00
ELECTRIC EEL MFG.	\$ 61.93	DEFRIES COPP LLC	\$ 1,476.40
MIAMI PRODUCTS	\$ 1,272.00	ARAMARK	\$ 3,128.70
FISHER SCIENTIFIC CO.	\$ 41.00	VISA	\$ 1,625.04
MASI ENVIRONMENTAL	\$ 1,275.25	BILL STRANGE & SONS	\$ 800.00
PROSOURCE WATER PROD	\$ 2,975.00	PITNEY BOWES	\$ 101.00
PARKSON	\$ 957.48	STAPLES	\$ 194.71
OHIO CAT	\$ 20,656.30	TOTAL	\$ 615,263.44
CLINTON ELC & PLUMBING SUPPLY	\$ 356.09		
ANIXTER	\$ 12,151.16		
CAREFIRST URGENT CARE	\$ 60.00		
ADVANCE AUTO PARTS	\$ 307.32		

