

Board of Public Affairs Meeting Minutes – September 6, 2023

There was a regular meeting of the Blanchester Board of Public Affairs held on Thursday September 6, 2023. The meeting was called to order at 7:00 pm by Chairman Bowling. Attending were Chairman Bowling, Trustees Robert Haines, Trustee Dennis Blocker, Mayor John Carmen, Director Ram Reddy, Regina Johnson clerk, and Donna Johnson.

Public Attendees were Wayne Moore and Nick Eury.

There was a motion/second by Trustee Blocker /Trustee Haines to approve the minutes.
All in favor - All Yeas. Motion carried.

A motion/second by Trustee Haines/Trustee Blocker to approve the bills listed in Appendix-A.
All in favor - All Yeas. Motion carried.

Public Comments:

Nick Eury wanted to discuss the emails he had been sending in. Chairman Bowling addressed Mr. Eury that everything in the emails had already previously been addressed and would not be addressed again.

Clerk's Report:

SSI was notified that we are now at 1400 water meters so we are ready to get started with writing the new VIP software to be used with the new meters.

USIC locating services charges are going up. It would cost approximately \$1,400.00 to purchase equipment to do the locating ourselves in each department. Trustees by consensus agreed to let Department heads make the decision if we should move forward with this.

After further consideration, the City Solicitor recommends we do not move forward on providing free Electric to the Senior Citizen Building.

Director:

JTM Construction presented change orders for the East Fancy St. Project. These change orders were in the excess of \$14,000.00. It was agreed that if we were to pay Change Order #1 & #2, then they would not charge for Change Order #3. There was a motion/second by Chairman Bowling/Trustee Haines to approve Change Order #1 & #2, therefor saving \$4,000.00.
All in favor – All Yeas. Motion carried.

Stone Environmental is proposing to do a Hazardous, Toxic and Radioactive Waste Investigation for the Reservoir #3 Improvement Project for the sum of \$3,900.00. There was a motion/second by Chairman Bowling/Trustee Haines to approve this study be done.
All in favor – All Yeas. Motion Carried.

Staff updated the Board on funding and status of all the projects currently in process.

Staff to attend the AMP Annual conference in Columbus.

Waiting for CDBG grant funding approval for West Fancy Street Water Main and Storm & Sanitary Sewer, and Street Resurfacing phase-2 Improvements project.

We have applied for grant funding for Lazenby and Orchard Circle projects to procure rest of the funding for these projects.

Taco Bell under construction.

Procurement of substation construction site: Staff continued to work on Duke's property for Substation site. The BPA Solicitor Justin Dickman and Duke's Legal Counsel are in process finalizing the paper work for closing.

Cherry Street water main replacement and street resurfacing Phase – 2 Project – final completion is done.

Staff continued to work with RCAP on the project to identify and map lead water service lines. Staff continued to meet and discuss with RCAP on this project.

Staff continued to meet and discuss with RCAP, EPA, USACE, ODNR and Jones & Henry on the Reservoir #3 project approvals and funding. Current cost estimation to complete this project is between 3.0 and 3.2 million dollars.

Applied for funding for Reservoir #3 project through Senator Brown's Office from Congressionally Directed Spending(CDS) funds – in contact with Senator's staff.

Staff continued to work on potential funding from local, State and Federal funding agencies for the electric, water, street, and sewer projects.

Preparation of specifications and bid documents to bid for rehab work on Vine Street Elevated Storage Tank is in process.

East Fancy Street Water Main Replacement and Street Resurfacing project – substantial completion is done.

BP Gas Station & convenience store is under construction.

Electric System:

Electric Distribution system operation – Continued to be normal with some storm related outages due to Duke's incoming power.

BPA staff and IMPA Staff met the Universal Forest Products company staff and their contractor to discuss their current and future plans and needs.

Staff met with IMPA to discuss Duke's Incoming power outages and are in touch with Duke officials.

Staff continued to work on relocating the primary line on Main Street.

Staff continued to work on upgrading the primary line on Center Street.

Staff continued to work on non-pay disconnections every month. All or most of the non-paid accounts are disconnected remotely using the AMI system.

Staff continued to work on system improvements.

Water System:

Water Treatment and Distribution systems operation – continued to be normal and meets the Ohio EPA Rules & Regs.

Water usage has increased due to hot and dry weather, pool filling, and hydrant flushing.

Staff continued to look into applying for a grant to procure an additional emergency generator for water plant.

Staff continued to work with vendors on the cost information for potential repairs and maintenance of water towers on Vine and Fancy Streets, and is in process of review.

Part of the funding required for Vine Street Water Tower Rehab is approved by OPWC through funding allocation for Small Governments. Applied for rest of the funding from Ohio EPA and ODOD.

Staff helping sewer department on plant and other equipment repairs.

Reservoir water storage levels: We have about 191 million gallons of storage available to treat and supply for about 16 months at the current flow rate to our residents and neighboring water haulers.

Due to hot and dry weather conditions the chemical costs have gone up to treat the water and to stay in compliance with Ohio EPA.

Staff continued to work on various field and treatment plant equipment, and pickup trucks maintenance.

Staff continued to help water and electric meter reading.

Staff continued to work with the Ohio EPA on source water protection plan: work in process.

Staff continued to install AMI Water Meters with continued delays and issues in getting the material delivered by the vendors. 1394 AMI meters have been installed to-date and 1394 are in service to-date.

Staff continued to work with engineers, contractors, and funding and plan approval agencies on:

- Reservoir Number- 3 Improvements – Finally the specifications and construction plans have been approved by the ODNR for construction.
- EAP has been approved by the ODNR and working on applying for FEMA funding through ODNR.

Staff continue to work on grounds maintenance.

Sewer System:

Sewer Treatment Plant and Collection System operations are continued to be normal and in compliance with the Ohio EPA Rules & Regulations.

Staff continued to work on repair and maintenance of various equipment at the WWTP and collection system.

Staff worked on several cleanouts for customers.

TACO Bell contractor connected the new sewer laterals for TACO Bell and McDonald's into the sewer main on main street.

Board approved to purchase the pre-treatment equipment Bar Screen/Rake Assembly at a cost of \$122,748 and Grit Screw Conveyor and Grit Classifier at a cost of \$56,062 plus the installation costs for the both. The equipment is about 29 years old and way surpassed its life expectancy of about 15 years, and having ongoing expensive repairs – The equipment has been ordered and trying to get more quotes for installation – Continued.

Chlorine blower has been sent for repairs and waiting for them to complete the repairs.

Received new Magna Rotor Gear Box and the installation is completed using the inhouse staff and it is back in operation now.

Yearly calibration on lab equipment and the plant flow (Influent and Effluent) equipment has been completed.

Staff continued to work on grounds maintenance.

Staff is getting ready to start sludge hauling.

Other Business

December 7, 2023 Board meeting will be moved to December 14, 2023 at 6:00.

Motion/Second to close the Board meeting at 9:00 pm by Trustee Bowling /Trustee Haines.

All in favor - All Yeas. Motion Carried


James Bowling - Chairman


Regina Johnson, Clerk

**Board of Public Affairs Meeting September, 2023
APPENDIX A**

VENDOR	TOTAL	VENDOR	TOTAL
LOWES	\$51.23	SPECTRUM ANALYTIC	\$10.00
IMPA	\$449,567.75	STANLEY J BOLKA	\$975.00
TREASURER STATE OF OHIO	\$957.00	ICS ELECTRICAL SERVICES	\$499.65
VILLAGE OF BLANCHESTER	\$15,803.61	CANTER BATTERY	\$382.26
CINTAS	\$1,862.13	ANIXTER	\$7,915.00
ADVANCE AUTO PARTS	\$247.43	USA BLUEBOOK	\$76.92
PITNEY BOWES	\$200.00	TEAM EJP	\$430.75
MIAMI PRODUCTS	\$675.00	HOME DEPOT CREDIT	\$155.92
LAKESIDE FARMS	\$350.00	LYKINS OIL	\$881.54
MASI ENVIRON.	\$504.85	KOI ENTERPRISES	\$234.34
BILL MARTIN AUTO	\$109.74	THOMASSON COMPANY	\$14,320.00
OMEA	\$4,085.00	BDK FEED & SUPPLY	\$306.60
PEELLE LAW OFFICE	\$1,633.33	PUBLIC UTILITIES COMMISSION	\$35.00
BDK FEED & SUPPLY	\$182.76	LYKINS	\$2,467.35
CAPLINGER SALES	\$112.89	CLINTON ELECTRICAL & PLUMBING	\$169.66
KOI ENTERPRISES	\$104.83	MIAMI PRODUCTS	\$675.00
DUKE	\$30.59	CLERMONT COUNTY TREASURER	\$280.00
MASI ENVIRON.	\$1,101.55	PITNEY BOWES	\$791.50
QUALITY CONTROLS	\$1,089.04	NECO	\$818.55
WALTS HOME MAINTENANCE	\$369.00	COX PRINTING	\$2,764.00
ANIXTER	\$3,491.52	MAGULACS TIRE	\$293.00
DUKE	\$217.60	WATER SOLUTIONS	\$1,608.00
SPECTRUM	\$409.54	VISA	\$2,489.15
ALLOWAY	\$140.00	ANIXTER	\$1,530.00
CLINTON ELECTRICAL & PLUMBING	\$404.06	FRONTIER	\$1,435.42
NUTREIN	\$414.05	PROSOURCE WATER PRODUCTS	\$2,975.00
USA BLUEBOOK	\$163.49	MIAMI PRODUCCTS	\$675.00
MIAMI PRODUCTS	\$835.00	THERMODYNE	\$11,580.53
USIC LOCATING SERVICE	\$3,756.89	BONDED CHEMCIAL	\$2,796.00
		WATER SOLUTIONS	\$4,968.00
		THERMODYNE	\$6,136.00