



FINANCIAL RESPONSIBILITY AGREEMENT AND SECURITY DEPOSIT
SCHEDULE
FOR NEW ACCOUNTS

The Blanchester Board of Public Affairs welcomes all new Customers. Listed below are the guidelines for setting up a New Account.

A Financial Responsibility Agreement **MUST** be filled out completely and returned to the BPA office. See Appendix A, and a deposit paid for setting up the account as a New Customer for utilities to be turned on.

Listed below are the utility Deposits:

ALL RESIDENTIAL ACCOUNTS

Water Deposit :	\$100.00 per water meter
Sewer Deposit:	\$100.00 per water meter
Electric Deposit:	\$150.00 – per electric meter without electric heat
	\$250.00 – per electric meter with electric heat

NON-RESIDENTIAL ACCOUNTS

Water Deposit	\$110.00 per water meter
Sewer Deposit	\$110.00 per water meter
Electric Deposit:	\$325.00 – minimum security deposit or the deposit may be equal to an average month's electric bill based on the history of the unit.

- In the case of a newly established business and/or structure the security deposit will be determined by comparing the monthly electric bills from similar businesses and/or structures.

Temporary service \$ 200.00 fee plus monthly charges for usage.

Renters must keep their security deposits on file if the utility account is active.

Property owners with a minimum of Five **years (5) good pay record**, may request a refund of their deposit.

When a utility account is terminated, any security deposit on file will be applied to the final bill. Any remaining deposit will be refunded to the customer.



BLANCHESTER

Board of Public Affairs

FINANCIAL RESPONSIBILITY AGREEMENT

To be fair and equitable in the manner that user fees are charged for utility services provided by the Board of Public Affairs of Blanchester, the following information is required of each residential utility account:

SERVICE ADDRESS: _____

MAILING ADDRESS (if different): _____

Phone Number _____ Mobile _____

NAMES OF ADULTS RESIDING AT THE SERVICE ADDRESS:

Social security #

Social security #

Driver's License Number _____

Do you Rent or own the Property _____ Rent _____ Own

Landlord/Property Owner Name _____

Landlord/Property Owner Address _____

Landlord/Property Phone Number _____

Note: The utility office must be informed at once of any change of individuals residing at this address. Security deposits must be kept on file until the final utility bill is paid in full for rental property or a minimum of five years of good pay record for property owners.

If it should come to the attention of the utility office that any resident of this service address owes a utility bill from a previous account, that amount must be paid in full to continue utility Services.

By signing this form, I/we agree to all the statements within this agreement and that each Tenant/Landlord/Property Owner at this location will be held equally and fully responsible for all charges incurred in providing utility services to this service address.

SIGNATURE PROPERTY OWNER _____ **DATE** _____

SIGNATURE TENANT _____ **DATE** _____

APPLICATION FOR UTILITIES SERVICE

(NON-OWNER OCCUPIED)

THE UNDERSIGNED, BEING THE OWNER OR AUTHORIZED AGENT OF THE OWNER OF THE PREMISES DESCRIBED BELOW, DOES HEREBY ACKNOWLEDGE THAT THE OWNER OF SUCH PREMISES WILL BE HELD LIABLE FOR ANY UNPAID UTILITY CHARGES WHICH MAY BE ASSESSED AGAINST SAID PREMISES IN THE EVENT THAT SUCH CHARGES ARE NOT PAID BY THE OCCUPANT REQUESTING AND USING SUCH SERVICES. BY SIGNING BELOW, THE OWNER EXPRESSLY ASSUMES SUCH LIABILITY AND ACKNOWLEDGES THAT ANY UNPAID UTILITY CHARGES MAY BE CERTIFIED TO THE COUNTY AUDITOR FOR PLACEMENT ON THE TAX DUPLICATE AND COLLECTION AS OTHER VILLAGE TAXES IN ACCORDANCE WITH VILLAGE ORDINANCES.

THE OWNER DOES FURTHER STATE AS FOLLOWS:

THIS AUTHORIZATION IS LIMITED SOLELY TO THE PRESENT TENANT OF SUCH PREMISES. BY CHECKING THIS BOX, THE OWNER ACKNOWLEDGES THAT A NEW AUTHORIZATION WILL HAVE TO BE SIGNED AND FILED FOR EACH NEW TENANT.

_____ NAME OF TENANT #1	_____ ADDRESS OF PREMISES #1
_____ NAME OF TENANT #2	_____ ADDRESS OF PREMISES #2
_____ NAME OF TENANT #3	_____ ADDRESS OF PREMISES #3
_____ NAME OF TENANT #4	_____ ADDRESS OF PREMISES #4
_____ NAME OF TENANT #5	_____ ADDRESS OF PREMISES #5

_____ NAME OF OWNER	_____ TELEPHONE NUMBER
_____ OWNER'S ADDRESS	_____ BUSINESS ADDRESS
_____ CITY, STATE, ZIP CODE	_____ CITY, STATE, ZIP CODE
_____ SIGNATURE OF OWNER OR AGENT	_____ SIGNATURE OF CO-OWNER OR AGENT
_____ DATE	_____ DATE

Office Use:
(Attach Proof of Ownership)