

Board of Public Affairs Meeting Minutes – April 6, 2023

There was a regular meeting of the Blancheser Board of Public Affairs held on Thursday April 6, 2023. The meeting was called to order at 7.00 pm by Chairman Bowling, Attending were Chairman Bowling, Trustees Robert Haines, Dennis Blocker, Director Ram Reddy, Riley Hopkins, Wayne Moore, John Hill and Donna Johnson, clerk.

There was a motion/second by Trustee Blocker/Trustee Haines to approve the minutes. All in favor - All Yeas. Motion carried.

A motion/second by Trustee Haines/Trustee Haines to approve the bills listed in Appendix-A of April 2023. All in favor - All Yeas. Motion carried.

Clerk's Report:

Discussed and approved to place order for a new Bucket Truck for Electric Dept. Motion/second by Chairman Bowling/Trustee Blocker.

Rusty to Check Trees at Bob Haines property for trimming in the electric wires.

Board discussed and approved replacement of filter media in GAC unit at \$28,200.00. Motion/Second for replacement by Chairman Bowling/Trustee Blocker All in favor – All Yeas. Motion Carried.

The Board authorized the staff to dispose (sell on Gov. Deals.com (Marketplace)) of all aged BPA equipment. Consensus by all. Motion approved.

A total of 1024 water meters have been installed to-date and getting closer to updating the eGove billing software to VIP through SSI.

Director:

Village officials attended IMPA annual conference in Indianapolis.

Procurement of substation construction site: Staff continued to work on Duke's property for Substation site. The site survey has been completed by McCarty and Associates and Duke's real estate department is reviewing it.

Cherry Street water main replacement and street resurfacing Phase – 2 Project – contractor waiting for better weather to complete the construction work.

Staff continued to work with RCAP on the project to identify and map lead water service lines. Staff continued to meet and discuss with RCAP on this project.

Burglars cut the fence and stole two catalytic converters from the old pickup trucks.

Staff continued to meet and discuss with RCAP, EPA, and Jones & Henry on the Reservoir #3 project approvals and funding. The engineering costs are almost doubling due to the scope change of project by the ODNR which required lot of additional design work. Updated engineer's cost estimation is about 2.6 million dollars plus about 60, 000 for completing the Emergency Action Plan (EAP).

Applied for funding for Reservoir #3 project through Senator Brown's Office from Congressionally Directed Spending(CDS) funds.

Applied for funding through OPWC for Orchard Circle and Orchard View water main replacement, sewer improvements, and street resurfacing project phase 1 – The project scored well at the County and district 10 level and made it to the list of projects for approval by the State and has a very good chance of getting funded – waiting for the approval by the OPWC.

Staff continued to work on potential funding from local, State and Federal funding agencies for the electric, water, street, and sewer projects.

Council approved and awarded bid to JTM Smith Construction Inc. (the low bidder) for East Fancy Street Water Main Replacement and Street Resurfacing project construction.

Vine Street Elevated Storage Tank developed another leak and staff got it temporally patched using contractor's help.

Staff had Pre-construction meeting with engineers and contractor for East Fancy Street Water Main Replacement and Street Resurfacing project construction.

BP Gas Station & convenience store has gone through the Village/BPA approval process and is under construction.

Universal Forest Products is planning to upgrade their transformer.

Had a field meeting with Taco Bell and McDonald's officials and consultants discuss proposed changes in sewer main/lateral for the businesses and other in general. Staff representing from all the Village/BPA departments participated in this meeting.

Staff repaired water main break on Carr Street.

Water and Street Departments did the West Fancy Street residents income survey to qualify to apply for the CDBG funding for West Fancy Street Water Main Replacement and Street Resurfacing Project phase-2 project.

Electric System:

Electric Distribution system operation – Continued to be normal with few minor weather-related problems.

Staff continued to work on relocating the primary line on Main Street.

Staff continued to work on upgrading the primary line on Center Street.

Staff continued to work on non-pay disconnections every month. All or most of the non-paid accounts are disconnected remotely using the AMI system.

Board approved to hire a Journeyman Licensed Lineman recommended by the staff.

Staff continued to work on system improvements.

Water System:

Water Treatment and Distribution systems operation – continued to be normal and meets the Ohio EPA Rules & Regs.

Staff continued to work with vendors on the cost information for potential repairs and maintenance of water towers on Vine and Fancy Streets, and is in process of review.

Part of the funding required for Vine Street Water Tower Rehab is approved by OPWC through funding allocation for Small Governments. Applied for rest of the funding from Ohio EPA. The approval date is moved to June 2023 from February 2023 due to the delays in project schedule.

Staff submitted an application to Ohio EPA for a grant of \$10,000 approval to procure water distribution system leak detection equipment – waiting for approval by Ohio EPA.

Staff helping sewer department on plant and other equipment repairs.

Reservoir water storage levels: We have about 236 million gallons of storage available to treat and supply for about 23 months at the current flow rate to our residents and neighboring water haulers.

Staff continued to work on various field and treatment plant equipment, and pickup trucks maintenance.

Staff continued to help water and electric meter reading.

Turbidity meter repairs costing \$1,258.

Board approved to replace the filter media (Regenerated) in GAC unit for \$28,200.

Staff contacting water customers with service larger than 1” to upgrade their service to BPA standards (AMI) at their cost - BPA policy.

Staff working with the Ohio EPA on source water protection plan.

Staff continued to install AMI Water Meters with some continued delays and issues in getting the material delivered by the vendors. 1024 AMI meters have been installed to-date and 967 are in service to-date.

Staff continued to work with engineers, contractors, and funding and plan approval agencies on:

- Reservoir Number- 3 Improvements – Staff continued to work with ODNR and Jones & Henry on final submittal of plans, and potential cost over runs for construction and engineering and potential help from Ohio EPA for additional funding which is on their list of projects to be approved for funding in 2023. Staff continually following up with the engineers and the ODNR. Revised plans have been submitted for review and approval.

Staff worked on grounds maintenance.

Sewer System:

Sewer Treatment Plant and Collection System operations are continued to be normal and in compliance with the Ohio EPA Rules & Regulations.

Staff continued to work on repair and maintenance of various equipment at the WWTP and collection system.

Staff worked on several cleanouts for customers.

Fancy Street sewer lift station pump (one of the two) has been sent for repairs and waiting for the repairs to be done. Costing \$665 for repairs.

Board approved to purchase the pre-treatment equipment Bar Screen/Rake Assembly at a cost of \$122,748 and Grit Screw Conveyor and Grit Classifier at a cost of \$56,062 plus the installation costs for the both. The equipment is about 29 years old and way surpassed its life expectancy of about 15 years, and having ongoing expensive repairs.

Magna Rotor Gear Box locked up and beyond repairable condition. Getting a new Gear Box to replace it.

Staff completed and submitted Annual EPA Sludge Report.

Staff completed and submitted Annual EPA SSO Report.

Staff cleaned sewer main E. Fancy Street with the help of Televac Co.

Staff continued to work on grounds maintenance.

Other Business

Motion to move into executive session per 1.21.22 of ORC session at 8:13 PM. Chairman Bowling/Trustee Blocker.

All in favor – All Yeas. Motion Carried.

Motion/second to end Executive Session at 9:12 PM by Chairman Bowling/Trustee Blocker

All in favor – All Yeas. Motion Carried.

Motion/second to approve the below by Chairman Bowling/Trustee Blocker

All in favor – All Yeas. Motion Carried.

Brennon Hoffer: Lift the probation and increase the wage from: W-3-F to W-3-G

Isaac brooks: Hire Isaac as a part time employee for water department at step: W-3-H

Jacob Hayes: Hire Jake as a Journeyman Licensed Lineman at step: E-2-N

Regina Johnson: Hire Regina as Part Time Clerk to Replace Donna at step: A-3-H

Motion/Second to close the Board meeting at 9:15 pm by Trustee Haines/Trustee Blocker.

All in favor. All Yeas. Motion Carried


James Bowling - Chairman


Regina Johnson - Clerk

Board of Public Affairs Meeting April 6, 2023
 Bills for April 2023

Appendix A

VENDOR	TOTAL	VENDOR	TOTAL
IMPA	\$ 456,982.74	CLINTON ELEC & PLUMBING SUPPLY	\$ 34.32
TREASURER, STATE OF OHIO	\$ 1,537.00	IRWIN FIRE EQUIPMENT CO	\$ 304.00
VILLAGE OF BLANCHESTER	\$ 20,789.95	TELE-VAC ENVIRONMENTAL	\$ 2,400.00
CINTAS	\$ 1,296.72	APPLIED INDUSTRIAL TECHNOLOGIES	\$ 15,157.00
CINTAS	\$ 254.00	STANLEY J BOLKA	\$ 780.00
ADVANCE AUTO PARTS	\$ 216.61	KOI ENTERPRISES	\$ 663.80
PITNEY BOWES	\$ 222.51	ANDREW BROWN	\$ 775.00
PITNEY BOWES	\$ 1,596.75	CAPLINGER SALES & SERVICE	\$ 11.19
REILLY HOPKINS	\$ 197.95	MIAMI PRODUCTS & CHEMICAL	\$ 515.00
JARED HORNER	\$ 150.00	PROSOURCE WATER PRODUCTS	\$ 2,975.00
VISA	\$ 6,896.13	DEFRIES COPP	\$ 344.52
BILL MARTIN AUTO CENTER	\$ 1,034.50	BRENCO	\$ 159.20
JAMES BOWLING	\$ 323.56	ANIXTER	\$ 10,972.98
AMERICAN SAFETY UTILITY CORP	\$ 1,179.97	LYKINS OIL CO	\$ 587.26
BRENCO	\$ 325.00	LYKINS OIL CO	\$ 1,812.87
DUKE ENERGY	\$ 659.78	VISA	\$ 2,300.78
BDK FEED & SUPPLY	\$ 390.55	HOME DEPOT	\$ 135.18
U.S. POSTAL SERVICE	\$ 292.00	MAGULACS TIRE SERVICE, INC.	\$ 293.00
BOARD OF PUBLIC AFFAIRS	\$ 78.02	SOFTWARE SOLUTIONS	\$ 968.35
EVERETT J. PRESCOTT INC	\$ 87.50	NUTRIEN AG SOLUTIONS	\$ 505.20
HACH CO	\$ 1,258.50	CAPLINGER SALES & SERVICE	\$ 109.99
MIAMI PRODUCTS & CHEMICAL	\$ 547.00	HACH CO	\$ 800.16
UNITED SYSTEMS & SOFTWARE	\$ 278.00	FRONTIER	\$ 4,305.11
CLINTON ELEC & PLUMBING SUPPL	\$ 774.76	TOTAL	\$ 532,992.72
THERMODYNE ENGINEERING	\$ 8,293.73		
BRONSON DOOR	\$ 1,168.00		
DEFRIES COPP	\$ 3,795.03		
CAPLINGER SALES & SERVICE	\$ 27.98		
EVERETT J. PRESCOTT INC	\$ 412.80		
MASI ENVIRONMENTAL SERVICES	\$ 470.65		
FRONTIER	\$ 2,151.00		
OHIO ASPHALTIC LIMESTONE	\$ 1,585.36		
PEELLE MCCOY LAW OFFICE	\$ 1,633.34		
USA BLUEBOOK	\$ 216.50		
USIC LOCATING SERVICES, INC	\$ 2,526.26		
VERIZON WIRELESSW	\$ 802.66		