

OFFICE OF
THE BOARD OF PUBLIC AFFAIRS

S.N (Ram) Reddy, P.E. Director
James M. Bowling, Chairman
Robert Haines, Trustee
Dennis Blocker, Trustee

Village of Blanchester Ohio
318 East Main Street
Suite 102
Blanchester, Oh 45107

B.P.A. Office 937-783-2141
Fax 937-783-2261
Director 937-783-1531
Elec. Dept. 937-783-2048
Water Plant 937-783-2621
Sewer Plant 937-783-5135

Job Post-full-time water/wastewater maintenance/laborer/operations

Position: Entry level in the water distribution and wastewater collections systems maintenance and operations. Under close supervision will be trained to perform skilled and manual work in the construction, repair, and maintenance of water distribution and wastewater collection systems.

Nontraditional work week. Will be required to work weekends, holidays, first or second shift. Will also be required to be on call on a rotational basis.

Competitive Benefits Package:

- Health, Dental, and Vision Insurance
- Life insurance
- Paid holidays
- Paid vacation
- Paid sick and personal time
- Hourly rate depending on qualifications/experience

Summary of Job Duties:

Trains to assist crew leader with inspections, maintenance, and repair of water and sewer lines and components and reads water and electric meters. Requires physical strength and agility to carry and pull equipment through easements, raised manhole covers, descend into manholes, crawl in and out of ditches, climb over creek banks, hammer, dig, shovel, and rake. Work with hand tools to assemble and adjust valves, jets, root cutters, etc. Use power tools to dig, trench, cut pipe, break concrete, clear blockages. Use jet or vactor to clear blockages, cut roots, and vacuum liquids. Trains to assist crew leader in operation of sewer jet, rodder. Replace broken components or pipes, and restores landscaping.

Drive heavy construction vehicles which may require a CDL license: drive stick shift-dump truck, loader (rubber tired or track), vacuum truck. Vehicles are used to gather work materials, drive to job sites and use equipment at sites. Perform routine preventive maintenance on equipment; prepare associated documentation.

Safety Assessment and Application:

OFFICE OF
THE BOARD OF PUBLIC AFFAIRS

Restrict vehicle traffic/ set up road blocks to secure work area, observe site set-up for necessary equipment, notify which roads are closed and or where water will be turned off, locate other buried utilities and protect from damage during excavations.

S.N (Ram) Reddy, P.E. Director
James M. Bowling, Chairman
Robert Haines, Trustee
Dennis Blocker, Trustee

Village of Blanchester Ohio
318 East Main Street
Suite 102
Blanchester, Oh 45107

B.P.A. Office 937-783-2141
Fax 937-783-2261
Director 937-783-1531
Elec. Dept. 937-783-2048
Water Plant 937-783-2621
Sewer Plant 937-783-5135

Pre-planning, upon arrival at work, communicate with co-workers to assignment and plan what will be needed. Agree upon tasks and work together to prepare for the unpredictable.

Computer use:

Use computerized maps to locate job site and interpret maps of underground water/sewer systems. Use GIS to create work orders and document worksite assessment (record labor, materials, vehicles used on job site along with work commentary/description) and attach photos of process.

Customer Service:

Interact face to face and respond to customer questions/comments at work site.

Minimum Qualifications:

High school diploma or equivalent or GED. At least 1 year of work experience working with water/sewer systems or at least 1 year experience working as a manual laborer or general mechanic or equivalent combination of education, certification, training, or experience in construction/utility related field. Must have a current valid Ohio driver's license with acceptable driving record and proof of insurance, must be able to pass Department of Transportation physical exam. Must obtain temporary CDL within probation period and secure CDL within 12 months of hire date. Must obtain all the specified qualifications of Water and Sewer operators (Ohio EPA class 1 water operator or class 1 waste water operator) within maximum of 3 years. Upon completion of all requirements, employee shall be reassigned to Water/Sewer Worker. Must maintain EPA certification through continuing education process.

Unusual Working Conditions:

Physical strength agility required to perform heavy lifting, manual excavating, climbing, pushing and pulling.

Exposure to extreme weather conditions and temperature changes, field conditions, vehicle traffic, noise, hazardous chemicals, biohazardous waste, noxious odors, dirt and filth. Duties require repetitive vibration with power tools and work in confined spaces. On call 24 hours.

The Village of Blanchester Board of Public Affairs is an equal opportunity employer. Appointment to this position will require a drug test and a criminal background check.

OFFICE OF
THE BOARD OF PUBLIC AFFAIRS

Please submit resumes to wmoore@blanchester.org or mail to the Village of Blanchester Board of Public Affairs Attn: Wayne Moore P.O. Box 158 Blanchester, Ohio 45107