

Board of Public Affairs Meeting Minutes – JULY 9, 2024

There was a regular meeting of the Blanchester Board of Public Affairs Tuesday July 9, 2024. This meeting was held at the BPA Conference Room
The meeting was called to order at 7:00 PM by Chairman James Bowling.

Attending were Chairman James Bowling, Trustee Robert Haines, Trustee Dennis Blocker, Director Ram Reddy, Mayor John Carman, and Donna Johnson Business Manager/Clerk.

There was a motion/second by Trustee Haines/Trustee Blocker to approve the minutes.
All in favor - All Yeas. Motion carried.

A motion/second by Trustee Haines/Trustee Blocker to approve the bills listed in Appendix-A.
All in favor - All Yeas. Motion carried.

Clerk's Report:

With Board's approval, Turner Services was chosen to install new Heating/AC unit for the conference room. This is to replace the previous unit that was installed in 2003 and quit working recently with no repair capability.

Staff informed the Board that one of our Bucket Truck was taken out of service to replace the Boom for safety reasons. Due to long lead times in getting parts, it could be months before we can get the truck back in service. Currently, we are leasing a Bucket Truck to continue to work on the construction and to make sure it is available to work on maintenance and potential storm related issues on the system. We are paying \$4,000 dollars per month for this leased tuck as a temporary arrangement.

Informed the Board that our staff is trying to discover a water leak in the Municipal building. Office staff noticed a major change in water usage for the Municipal building and started the investigation.

Staff discussed with the Board on putting up a sign and clearing the ground that we purchased to build the new Sub-Station as an initial step towards the construction, as we are working on procuring the grant funding for this project.

The Board unanimously authorized the staff to move forward on this project as discussed above.

Mayor mentioned an upcoming mandatory training for Fraud.

Staff continued to work on billing system upgrade and new bill format, and outsourcing of billing.

Staff Informed the Board that IMPA Nominating Committee recommended Ram Reddy to continue on the Executive Committee for next 3 years and the IMPA Board unanimously approved it.

Director:

Staff attending IMPA Board and Executive Committee and other meetings.

Staff informed the Board that Ram and other IMPA Executive Committee members along with IMPA management staff will be in New York end of this month to meet the Credit Rating Agencies.

Staff updated the Board on funding and status of all the projects currently in process.

Lazenby Street Water Main Replacement and Street Resurfacing project – Procured required funding for this project and work on design and engineering plans has started with the approvals from the Board and Council in July 2024. The projected potential local match for this project is to be \$0.00.

Orchard View/ Orchard Circle water, storm sewer, sanitary sewer, and street resurfacing phase – 2 project - Procured required funding for this project and work on design and engineering plans has started with the approvals from the Board and Council in July 2024. The projected potential local match for this project is to be \$0.00.

Orchard View /Orchard Circle water, storm sewer, sanitary sewer, and street resurfacing phase– 1 project - procured required funding. The BPA/Village Awarded the contract to Panetta Excavating, Inc. for the construction. Had a pre-construction meeting on 5/31/2024 and the work to start soon. With

the Base bid coming under budget, we may not need any local match for this project – contractor plans to start construction work in August or September.

Electric Substation Construction Project:

- Procurement of land for substation construction is complete.
- Continued to work on construction plans, design, and funding for the project.
- We have applied for DOE grant funding for a projected cost of \$9,000,000 for this project

Waiting for the DOE approval.

The Board unanimously approved to start working on clearing the site while waiting for the funding approval.

Electric Distribution System Upgrade and System Conversion (4.16 KV to 12.47 KV):

- We have applied for DOE grant funding for a projected cost of \$10,000,000 for this project
- Waiting for the DOE approval.

Staff continued to work with RCAP on the project to identify and map lead water service lines. Staff continued to meet and discuss with RCAP on this project. RCAP's staff and the BPA staff are finishing up the field work – Work is in process.

Staff working on the Baldwin Street Water Main Replacement Project.

Planning to apply for OPWC funding for Fancy Street Water Tower Rehab work.

Staff continued to meet and discuss with RCAP, EPA, USACE, ODNR, FEMA, and Jones & Henry Engineers on the Reservoir #3 project approvals and funding. Current cost estimation to complete this project is about 3.6 million dollars. So far, we have acquired about 2.2 million dollars through OPWC and USACE for this project.

Submitted a preliminary application through ODNR to FEMA (HHPD Grants) for procuring rest of the funding – Waiting for response from FEMA/ODNR.

Current Status on the Project:

- Specifications and construction plans have been approved by the ODNR for construction.
- Submitted plans to Ohio EPA and paid the fee for their review and approval for construction – review in process.
- Submitted plans to USACE review and approvals
- Entered into PMP agreement with USACE
- Emergency Action Plan has been submitted and approved by the ODNR.
- FEMA has released the NOFA and the ODNR applied for funding on behalf of the Village/BPA for rest of the funding for construction.
- Staff submitted a 2024 project nomination for EPA funding for Reservoir #3.
- Applied for funding for Reservoir #3 project through Senator Brown's Office from Congressionally Directed Spending (CDS) funds – in contact with Senator's staff, and
- Also trying for the same through Congressman Wenstrup's office.
- Surveyors working on the Deeds for the land associated with the Reservoir #3 as required by the USACE.

Part of the funding required for Vine Street Water Tower Rehab is approved by OPWC (\$500,000) through funding allocation for Small Governments. Applied for rest of the funding from Ohio EPA and; Preparation of specifications and bid documents to bid for rehab work on Vine Street Elevated Storage Tank is in the final stages.

Efforts to get funding from ODOD for replacement of the water tower was unsuccessful. Therefore, the Board gave approval to move on with the Rehab work and the staff is working on it.

Staff submitted a 2024 project nomination for EPA funding for Vine Street Elevated Storage Tank.

Staff continued to work on potential funding from local, State and Federal funding agencies for the electric, water, street, and sewer projects.

West Fancy Street Phase – 2 water main replacement and street resurfacing project – Procured funding for the project except a small amount for local match. Completed survey, established right-of-way, and design is in process, and getting ready to bid the project in next few weeks.

Electric System:

Electric Distribution system operation – Continued to be normal with minor outages due to Duke’s incoming wholesale power.

Staff continued to work on relocating the primary line on Main Street.

Staff continued to work on upgrading the primary line on Center Street.

Staff continued to work on non-pay disconnections every month. All or most of the non-paid accounts are disconnected remotely using the AMI system.

Staff continued to work on system improvements.

Water System:

Water Treatment and Distribution systems operation – continued to be normal and meets the Ohio EPA Rules & Regs.

Staff continued to look for procuring grant moneys for an additional emergency generator for water plant.

Staff continued to work with vendors on the cost information for potential repairs and maintenance of water towers on Vine and Fancy Streets, and is in process of review.

Cathodic protection unit in Fancy Street Water Tower is damaged due to icing and staff is looking into repair or replace it - staff continued to work on it.

Staff helping sewer department on plant and other equipment repairs.

Reservoir water storage levels: We have about 213 million gallons of storage available to treat and supply for about 19 months at the current flow rate to our residents and neighboring water haulers.

Staff continued to work on various field and treatment plant equipment, and pickup trucks maintenance.

Staff continued to help water and electric meter reading.

Staff installed 1700 AMI meters have been installed to-date and 1698 are in service to-date.

Staff continue to work on grounds maintenance.

Contractor completed the inspection on Clear Wells and the Elevated Storage Tanks and we are waiting for the reports from the contractor.

Sewer System:

Sewer Treatment Plant and Collection System operations are continued to be normal and in compliance with the Ohio EPA Rules & Regulations.

Staff continued to work on repair and maintenance of various equipment at the WWTP and collection system.

Staff worked on several cleanouts for customers.

Wiring for New equipment installed is complete.

Working on coordinating manufacturer, contractor, and electrical contractor for a Start-Up.

A new water pump has been ordered for the backup generator – waiting for parts.

Staff working on Secondary Clarifier #1. Ordered parts for repairs – waiting for parts.

Staff getting everything ready to haul sludge.

Staff continued to work on grounds maintenance.

Other Business

There was a Discussion concerning the Rental Agreement Application, and the enforcement of the signature of Landlords on the Financial Application.
The Board unanimously agreed to enforce the signature of Landlords on the Financial Application, and authorized the staff to implement it.

The Board discussed our Shut off Policy and Procedure on the past due accounts. Currently, we shut off the services to 90 days past due accounts. The staff recommended the Board to change it to 60 days to lower the past due amount.

The Board unanimously agreed to the above and authorized the staff to implement it.

There was a motion/second by Chairman Bowling/Trustee Blocker at 8.04 pm to move into executive session per ORC 121.22 for the discussion of compensation for employees
All in favor - All Yeas. Motion Carried

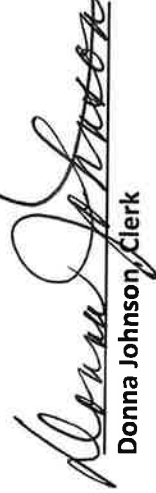
There was a motion/second by Charman Bowling/Trustee Blocker to exit executive session at 8:37 pm
All in favor - All Yeas. Motion Carried

Motion/Second by Chairman James Bowling/Trustee Blocker to change pay scale for Sherman Vic from W-4-I to W-3-D
All in favor yeas. Motion Carried.

There was a Motion/Second by Trustee Blocker/Chairman Bowling to close the Board meeting at 8:45PM
All in favor - All Yeas. Motion Carried.



James Bowling - Chairman



Donna Johnson Clerk

Board of Public Affairs Meeting Minutes Appendix A

Bills for JULY 2024

VENDOR	TOTAL	VENDOR	TOTAL
TREASURER STATE OF OHIO	\$ 853.15	DUKE ENERGY	\$ 70.01
IMPA	\$ 392,629.71	UTILITY TRUCK EQUIPMENT	\$ 3,780.00
ADVANCED AUTO PARTS	\$ 915.14	WORLD KINECT ENERGY SERVICES	\$ 5,826.84
PITNEY BOWES	\$ 1,596.75	THE HOME DEPOT	\$ 372.19
VILLAGE OF BLANCHESTER	\$ 14,298.00	SPECTRUM ENTERPRISE	\$ 416.47
CINTAS	\$ 2,256.47	ANIXTER	\$ 3,687.13
HARBOR FREIGHT	\$ 23.88	KOI AUTO	\$ 758.03
FRONTIER	\$ 1,577.23	MASI LABORATORIES	\$ 917.95
BDK	\$ 312.87	CHOICE ONE ENGINEERING	\$ 1,092.50
AMERICAN WATER WORKS			
ASSOCIATION	\$ 358.00	GREAT LAKES COMMUNITY ACTION	\$ 18,000.00
CSX	\$ 273.00	SOUTHEASTERN EQUIPMENT COMPANY	\$ 522.97
BUCKEYE STATE PIPE & SUPPLY CO., INC.	\$ 3,478.09	OHIO ASPHALTIC LIMESTONE CORP	\$ 10,677.63
MIAMI PRODUCTS & CHEMILCAL COMPANY	\$ 784.25	MIAMI PRODUCTS & CHEMILCAL COMPANY	\$ 950.75
DUKE ENERGY	\$ 380.39	MASI LABORATORIES	\$ 1,444.10
CORE & MAIN	\$ 2,927.32	TURNER ON SERVICES	\$ 9,624.50
DUKE ENERGY	\$ 143.15	AUTO ZONE	\$ 14.99
CINTAS	\$ 198.45	STONE ENVIROMENTAL ENGINEERING	\$ 3,900.00
VERIZON WIRELESS	\$ 815.90	STANLEY J. BOLKA	\$ 780.00
JONES & HENRY ENGINEERS	\$ 23,383.41	INVOICE CLOUD	\$ 1,650.65
VISA	\$ 7,114.64	U.S POSTAL SERVICE	\$ 30.00
CAPLINGER SALES AND SERVICE	\$ 239.30	MILLER SECURITY SERVICES	\$ 400.00
PRIME FLEET DIELECTRIC SERVICES	\$ 1,155.00	THERMODYNE ENGINEERING	\$ 11,880.00
OHIO DEPARTMENT OF NATURAL RESOURCES	\$ 3,152.68	WORLD KINECT ENERGY SERVICES	\$ 6,580.88
ADVANCED AUTO PARTS	\$ 325.66	VISA BILL	\$ 3,499.61
PITNEY BOWES	\$ 248.53	WATER SOLUTIONS UNLIMITED	\$ 2,854.50
CINTAS	\$ 1,900.07	RAWDON MYERS LLC	\$ 1,790.00
UNITED STATES POSTAL SERVICE	\$ 188.00	MIAMI PRODUCTS & CHEMILCAL COMPANY	\$ 701.00
JUSTIN DICKMAN	\$ 1,633.33	TELE VAC ENVIRONMENTAL INC	\$ 1,300.00
BPA CASH DRAWER	\$ 28.89	TOTAL	\$ 556,980.84
CLINTON COUNTY ELECTRICAL AND PLUMBING	\$ 106.88		
PITNEY BOWES	\$ 160.00		

