

Regular Council Meeting
 12/26/2019
 7:00 PM
 Municipal Building

Gary Bauer, Don Gephart, Chad Hollon, Reilly Hopkins, Richard Simpson and Cindy Sutton were present. Mayor John Carman presided over the meeting.

Mayor stated there were two revisions to the agenda: 1) Guest speaker, Johnathan McKay; and 2) strike A under New Business (Ordinance 2019.042).

BAUER/HOPKINS: Motion to accept agenda with revisions. All voted yea.

APPROVAL OF MINUTES

Minutes from 12/12/19 were presented to Council. Correction was noted on page 4 which should have read "Motion to place Ordinance 2019.041, Credit Card Policy, on first reading with inclusion of suggested revision."

HOLLON/SIMPSON: Motion to approve minutes from 12/12/19 with noted revision. All voted yea.

APPROVAL OF BILLS/ADJUSTMENTS

Bills and adjustments were presented to Council.

ADJUSTMENTS 12/26/2019

FUND/DEPT	UAN ACCT #	FUND
FISCAL OFFICE CONTRACTUAL	1000-725-300	\$ (89.47)
ZONING OPERS	1000-410-211	\$ (86.71)
MAYOR'S OFFICE OPERS	1000-710-211	\$ 148.99
LEGISLATIVE OPERS	1000-715-211	\$ (6.00)
FISCAL OFFICE OPERS	1000-725-211	\$ 33.19
ZONING PERSONAL SERVICES	1000-410-100	\$ (79.42)
MAYOR'S STAFF SALARIES	1000-710-162	\$ 26.69
FISCAL OFFICE SALARIES	1000-725-121	\$ 80.48
FISCAL OFFICE CONTRACTUAL	1000-725-300	\$ (27.75)
FISCAL OFFICE MEDICARE	1000-725-213	\$ 0.98
FISCAL OFFICE WORKERS' COMP	1000-725-225	\$ (0.63)
FISCAL OFFICE CONTRACTUAL	1000-725-300	\$ (0.35)
GENERAL FUND TRANSFERS OUT	1000-910-910	\$ 1,762.82
ZONING MEDICARE	1000-410-213	\$ (9.11)
ZONING WORKERS' COMP	1000-410-225	\$ (0.89)
ZONING SUPPLIES	1000-410-400	\$ 10.00
TOTAL GEN FUND		\$1,762.82
SOLID WASTE SALARIES	5601-561-100	\$ (1,500.00)
SOLID WASTE CONTRACTUAL	5601-561-300	\$ 1,500.00
SEWER CONTRACTUAL	5201-541-300	\$ 10,000.00
SEWER CAPITAL OUTLAY	5201-541-500	\$ (10,000.00)
WATER WORKERS' COMPENSATION	5101-531-225	\$ (45.58)
WATER AUTO EQUIPMENT SUPPLIES	5101-539-430-0009	\$ 45.58
ENFORCEMENT & EDUCATION CONTRACTUAL	2271-110-300	\$ 318.00
ENFORCEMENT & EDUCATION SUPPLIES	2271-110-400	\$ (318.00)
PARKS CAPITAL OUTLAY	2042-310-500	\$ 5,000.00
PARKS OPERS	2042-310-211	\$ 110.67
PARKS WORKERS' COMP	2042-310-225	\$ (8.94)
PARKS OTHER EVENT SUPPLIES	2042-310-490	\$ (61.87)
PARKS TAX COLLECTION FEES	2042-740-344	\$ (39.86)
SEWER OPERS	5201-541-211	\$ 19.98

SEWER LIFE INSURANCE	5201-541-222	\$	(19.98)
STREET PERSONAL SERVICES	2011-610-100	\$	127.73
STREET OPERS	2011-610-211	\$	(127.73)
SEWER CAPITAL OUTLAY	5201-541-500	\$	(2,900.06)
SEWER PERSONAL SERVICES	5201-541-100	\$	2,900.06
ELECTRIC OTHER-CAPITAL OUTLAY	5301-514-590	\$	(20,093.29)
ELECTRIC PERSONAL SERVICES	5301-514-100	\$	20,093.29
STREET OPERS	2011-610-211	\$	(2,000.00)
STREET CONTRACTUAL	2011-610-300	\$	2,000.00
WATER MEDICARE	5101-531-213	\$	2.35
WATER LIFE INSURANCE	5101-531-222	\$	(2.35)
SEWER MEDICARE	5201-541-213	\$	72.24
SEWER CAPITAL OUTLAY	5201-541-500	\$	(72.24)
RESERVOIR 3 IMPROVEMENTS ENGINEERING	4909-800-346	\$	(118,550.20)
RESERVOIR 3 IMPROVEMENTS CAPITAL OUTLAY	4909-800-500	\$	(570,100.00)
FANCY STREET PROJECT ENGINEERING	4911-800-346	\$	(3,182.00)
FANCY STREET PROJECT CAPITAL OUTLAY	4911-800-500	\$	(462,426.20)
SOLID WASTE PERSONAL SERVICES	5601-561-100	\$	(50,000.00)
EMPLOYEE TRUST PREMIUMS	6901-780-669-0012	\$	(53,049.01)
EMPLOYEE TRUST CONTRACTUAL	6901-780-669-0013	\$	(35.28)
EMPLOYEE TRUST CLAIMS	6901-780-669-0011	\$	(131,478.08)
PD CONTRACTUAL	2906-100-300	\$	850.00
PD OPERATING SUPPLIES	2906-110-420	\$	550.00
PD SUPPLIES-UNIFORMS	2906-110-420-0002	\$	350.00
PD MOTOR VEHICLES	2906-110-393	\$	100.00
PD OHIO POLICE AND FIRE PENSION	2906-110-215	\$	(1,850.00)
WATER PERSONAL SERVICES	5101-531-100	\$	(750.00)
WATER CONTRACTUAL	5101-531-300	\$	750.00
ELECTRIC OTHER-CAPITAL OUTLAY	5301-514-590	\$	(3,250.00)
ELECTRIC CONTRACTUAL OFFICE	5301-511-390	\$	3,250.00
SOLID WASTE CONTRACTUAL	5601-561-300	\$	200.00
TOTAL OTHER			-\$1,383,620.77
TOTAL GEN FUND+OTHER			-\$1,381,857.95

HOLLON/SIMPSON: Motion to approve bills as presented and adjustments. Roll call was made. All voted yea.

GUEST SPEAKERS

Johnathan McKay announced he is running for Clinton County Recorder in 2020. He stated he has served in Clinton County government for many years. He gave a brief explanation of the Recorder's Office duties: Farm easements, Veterans' graves upkeep, microfilm maintenance, and Records Commission management. He mentioned that he believes the Recorder's Office should be open 5 days/week which will change if he is elected (currently open 4 days/week) and will offer "good customer service and good fiscal responsibility".

COMMITTEE REPORTS

Reilly provided brief update on the safety meeting.

OLD BUSINESS

Mayor reintroduced Ordinance 2019.041 to Council. Mayor explained Letter E. on new credit card policy ordinance needed completion before second reading motion could be made. Mayor suggested \$1,500 since this amount was the current Village credit card's limit.

HOLLON/SUTTON: Motion to place Ordinance 2019.041, Credit Card Policy, on second reading with inclusion of \$1,500 credit card limit revision. Roll call was made. All voted yea.

Mayor's 2020 bond renewal was discussed.

HOLLON/GEPHART: Motion to recommence bond renewal at \$10,000 for Mayor. Roll call was made. All voted yea.

Employee Benefit Services (EBS) precertification list proposal was reintroduced to Council. Chad mentioned that he had spoken with Carolyn Wolfe, Client Services Coordinator from EBS, but was still unclear on the precertification list advantage to the Village. Don suggested that Andrew contact EBS to try to get a better understanding of the advantages. Common consent was to have Andrew reach out and possibly have Phil or EBS present to explain further.

Employee vacation leave addendum was tabled until executive session.

NEW BUSINESS

Resolution 2019.043, Establishing Limits and Setting Amounts for the Fiscal Officer to Follow for Accounting Purposes for the Fiscal Year 2020, was introduced to Council. Mayor explained a new second check signer would be needed in 2020 to replace Cindy on the checking account. Richard Simpson had been recommended by the Fiscal Officer as the new check signer since he was often available during the work week.

HOPKINS/HOLLON: Motion to adopt Resolution 2019.043, Establishing Limits and Setting Amounts for the Fiscal Officer to Follow for Accounting Purposes for the Fiscal Year 2020 adding Richard Simpson as new check signer. Roll call was made. All voted yea.

Mayor introduced the proposed 2020 Regular Council Meeting Schedule to Council.

BAUER/HOLLON: Motion to adopt proposed 2020 Regular Council Meeting Schedule. All voted yea.

POLICE DEPARTMENT

Mayor stated Chief recommended hiring Kevin Jones as part-time officer at step A. Hired immediately upon Council approval.

HOPKINS/BAUER: Motion to hire Kevin Jones at Part-Time Patrolman step A effective immediately. Roll call was made. All voted yea.

STREET

Mayor reminded everyone this would be Wayne's last Council meeting as Street Supervisor. Wayne said he had just received the paperwork for the grant work on Fancy Street project. Wayne complained that he was getting less work for the amount contributed by the Street Department toward the project. Mayor reminded Wayne that the initial agreement was to split the cost 50/50 between Water and Street Departments. Mayor said there would be a meeting with Rick Seaver soon. Mayor thanked Wayne for all he has done for the Village and for taking good care of the Street Shop/Garage.

PARKS

None.

BPA

Mayor requested everyone keep Ram Reddy in their thoughts as his father had recently passed away and he had returned to be with his family.

SOLICITOR

None.

FISCAL OFFICE

None.

MAYOR

Mayor reminded everyone that Mr. Brumbaugh would be starting a new term as Councilman, and Don and Mayor would be renewing their terms in office. Cindy swore all three into office.

PUBLIC COMMENT

James Constable, 716 Cherry Street, expressed displeasure regarding the way the 12/12/19 minutes did not specifically mention details regarding his petition.

EXECUTIVE SESSION

GEPHART/HOLLON: Motion to recess to executive session pursuant to 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official inviting Tom Lee, Mayor, Harry Brumbaugh and Fiscal Officer. Roll call was made. Recessed at 7:35 PM.

Roll call was made. Council resumed at 8:01 PM.

Tom Lee recommended giving Terry McCrone a step raise from Step B to Step C effective first full payroll of 2020 (pay period beginning January 5, 2020) and that Terry be grandfathered back to the first accrual stipulation found in section 2.3 of the Vacation Addendum effective 11/10/2016 entitled "Employees hired prior to November 10, 2016" due to his original hire date in 2002.

HOLLON/SIMPSON: Motion to approve Parks recommendations as requested. Roll call was made. All voted yea.

HOLLON/SUTTON: Motion to allow employees hired after 11/10/16 to only carryover 40 vacation hours for and pay to out vacation leave for said employees for vacation above 40 hours. Roll call was made. All voted yea.

Mayor made recommendation to provide step raises for Stephanie Howard and Chief Reinbolt.

SUTTON/SIMPSON: Motion to move Stephanie Howard from Step H to Step I first full pay period in 2020 (pay period beginning January 5, 2020). Roll call was made. All voted yea.

HOPKINS/HOLLON: Motion to move Chief Reinbolt from Step H to Step I first full pay period in 2020 (pay period beginning January 5, 2020). Roll call was made. All voted yea.

HOPKINS/HOLLON: Motion to adjourn. All voted yea. Meeting adjourned at 8:05 PM.

Approved: January 9, 2020

Mayor: John M. Cannon

Attest: Julie Christel