

**RECORD OF PROCEEDINGS**  
**MINUTES OF VILLAGE OF BLANCHESTER SPECIAL COUNCIL MEETING**  
**DECEMBER 04, 2023**

The Village of Blanchester Council met in a special session on December 04, 2023, at 6:06 p.m. with the honorable Mr. John Carman, Mayor, presiding.

<b>Roll Call:</b>	Mr. Harry Brumbaugh	Present
	Mr. William Garner	Present
	Mr. Don Gephart	Present
	Mr. Reilly Hopkins	Present
	Mrs. Lynn Lewis	Absent
	Mr. Josh Parks	Present

It was moved by Mr. Parks and seconded by Mr. Hopkins to excuse Mrs. Lewis from the meeting.

Vote: Yea – Mr. Brumbaugh, Mr. Garner, Mr. Gephart, Mr. Hopkins, Mr. Parks  
Nay –  
Absent – Mrs. Lewis

**Motion**

**Agenda:**

It was moved by Mr. Parks and seconded by Mr. Brumbaugh to approve the agenda.

Vote: Yea – Mr. Brumbaugh, Mr. Garner, Mr. Gephart, Mr. Hopkins, Mr. Parks  
Nay – None  
Absent – Mrs. Lewis

**Motion Passed**

**Interim Fiscal Officer and Assistant Fiscal Officer:**

Cyndi Vonderhaar resigned as fiscal officer on December 1, 2023. Mayor Carman appointed Carla Flannery as Interim Fiscal Officer. He recommends she be compensated for having additional duties added to her current job by moving her from step I to J for 6 months. Mayor Carman also suggested Jack Kirby be moved from step C to E permanently as he will be enduring additional duties as the Assistant Fiscal Officer. Mrs. Flannery and Mr. Kirby's step raises are effective next pay period of 12/02/2023.

It was moved by Mr. Hopkins and seconded by Mr. Gephart to approve the appointment of Carla Flannery as Interim Fiscal Officer and to approve the step raises mentioned above.

Vote: Yea – Mr. Brumbaugh, Mr. Garner, Mr. Gephart, Mr. Hopkins,  
Nay – Mr. Parks  
Absent – Mrs. Lewis

**Street Department:**

Paul Daniels requested to hire a new person at Step F and within 3 months of showing existing job experience and equipment knowledge he would revisit a pay step.

It was moved by Mr. Parks and seconded by Mr. Brumbaugh to approve the new hire for the street department.

Vote: Yea – Mr. Brumbaugh, Mr. Garner, Mr. Gephart, Mr. Hopkins, Mr. Parks  
Nay – None  
Absent – Mrs. Lewis

**Mayor:**

Mayor Carman shared with council a draft copy of the Code of Ordinances. He announced a digital draft copy would be shared only with the council and the solicitor.

**Motion Passed**

**Adjourn**

It was moved by Mr. Hopkins and seconded by Mr. Parks that the meeting be adjourned at 6:28 p.m.

Vote: Yea – Mr. Brumbaugh, Mr. Garner, Mr. Gephart, Mr. Hopkins, Mr. Parks  
Nay – None  
Absent – Mrs. Parks

**Motion Passed**

Approved: December 04, 2023

Mayor: John M. Carman

Attest: Carla J. Flannery - Interim Fiscal Officer