

Board of Public Affairs Meeting Minutes – February 2, 2023

There was a regular meeting of the Blanchester Board of Public Affairs held on Thursday February 2, 2023. The meeting was called to order at 6:00 pm by Chairman Bowling. Attending were Chairman Bowling, Trustees Robert Haines, Dennis Blocker, Director Ram Reddy, Tom Lee, Ron Johnson, John Hill, Bev Mathews from ISC and Donna Johnson, clerk.

There was a motion/second by Trustee Blocker/Trustee Haines to approve the minutes. All in favor - All Yeas. Motion carried.

A motion/second by Trustee Blocker/Trustee Haines to approve the bills listed in Appendix-A of February, 2023 All in favor - All Yeas. Motion carried.

Public Comment

Tom Lee requested putting lights on the poles at Dewey Park. He said he would pay for the lights and asked that the Electric Department install them and also look into the lighting at the Basketball court. Jeremy Canter will get with Tom Lee on what he is looking for. Unanimously approved by The Board. All in favor. – All yeas. Motion carried

Special Guest

Bev Mathews from ISC completed the Cost-of-Service Study and Electric Rate Analysis as authorized by the Board previously, and presented it to the Board and made recommendations to implement them to ensure that the BPA electric department receives sufficient electric revenue to cover the revenue requirements. The Board agrees with the recommendations and is planning to implement them at a later date.

Clerk's Report:

DSO Days over 90 \$ 14,086.43.

Board discussed WWTP equipment problems and the need for replacing the Bar Screen/Rake, and Grit Classifier at a cost of \$122,748 and \$56,062 respectively for the equipment, and additional costs for installations.

A Motion/Second to approve charges Trustee Haines/Trustee Blocker.

All in favor – All yeas. Motion Carried.

Board discussed the need for raising service deposit for the Renters. Further discussion is needed and no decision is made.

Board approved a wage increase from E-4-L to E-2-G for both the employees Brett Lay and Scott Hoffman beginning from next full pay Period
Motion/Second Chairman Bowling/Trustee Blocker
All in favor – All yeas. Motion Carried.

Director:

Procurement of substation construction site: Staff continued to work on Duke's property for Substation site. Working on the site survey.

The Board agreed to pay McCarty and Associates \$2,200.00 for doing substation site survey and prepare the legal description.
Unanimously approved by Board
All Yeas. – Motion Carried

The Board agreed to Pay Choice One Engineering \$6,780.00 for preparing the specifications and bidding documents for Vine Street Water Tower Rehabilitation project.
Unanimously approved by the Board.
All Yeas. Motion Carried.

Safety Inspection of the solar installations at the school district had been completed by the ISC and are in operation now. At the elementary school, the fence from the unauthorized area has been moved by SP&L.

Cherry Street water main replacement and street resurfacing Phase – 2 Project – contractor waiting for better weather to complete the construction work.

Staff continued to work with RCAP on the project to identify and map lead water service lines. Staff continued to meet and discuss with RCAP on this project.

Staff continued to meet and discuss with RCAP, EPA, and Jones & Henry on the Reservoir #3 project approvals and funding.

Applied for funding through OPWC for Orchard Circle and Orchard View water main replacement, sewer improvements, and street resurfacing project phase 1 – The project scored well at the County and district 10 level and made it to the list of projects for approval by the State and has a very good chance of getting funded – waiting for the approval by the OPWC.

Staff continued to work on potential funding from local, State and Federal funding agencies for the electric, water, street, and sewer projects.

Mayor continued to look into the required CDBG Income Survey for the area to see if we are qualified to apply for the CDBG funding for the West Fancy Street Water Main Replacement and Street Resurfacing Project phase-2.

Electric System:

Electric Distribution system operation – Continued to be normal with minor problems here and there due to severe winter weather.

Staff continued to work on relocating the primary line on Main Street.

Staff continued to work on upgrading the primary line on Center Street.

Staff continued to work on non-pay disconnections every month. All or most of the non-paid accounts are disconnected remotely using the AMI system.

Staff continued looking for hiring a qualified lineman.

Staff continued to work on system improvements.

Water System:

Water Treatment and Distribution systems operation – continued to be normal and meets the Ohio EPA Rules & Regs.

Staff continued to work with vendors on the cost information for potential repairs and maintenance of water towers on Vine and Fancy Streets, and is in process of review.

Part of the funding required for Vine Street Water Tower Rehab is approved by OPWC through funding a location for Small Governments. Applied for rest of the funding from Ohio EPA. The approval date is moved to June 2023 from February 2023 due to the delays in project schedule.

Staff applied to Ohio EPA for a grant of \$10,000 approval to procure water distribution system leak detection equipment.

Staff helping sewer department on plant and other equipment repairs.

Reservoir water storage levels: We have about 230 million gallons of storage available to treat and supply for about 20 months at the current flow rate to our residents and neighboring water haulers.

Staff continued to work on various field and treatment plant equipment, and pickup trucks maintenance.

Staff continued to help water and electric meter reading.

Staff and the engineers getting ready to rebid the Fancy Street water main replacement and street resurfacing project.

Staff repaired water line at the Stonelick pump station.

Staff working with the Ohio EPA on source water protection plan.

Staff repaired water main break on Fairground Road.

Staff continued to install AMI Water Meters with some continued delays and issues in getting the material delivered by the vendors. 853 AMI meters have been installed to-date and are in service to-date.

Staff continued to work with engineers, contractors, and funding and plan approval agencies on:

- Reservoir Number- 3 Improvements – Staff continued to work with ODNR and Jones & Henry on final submittal of plans, and potential cost over runs for construction and engineering and potential help from Ohio EPA for additional funding which is on their list of projects to be approved for funding in 2023. Staff continually following up with the engineers and the ODNR. Revised plans have been submitted for review and approval.

Staff worked on grounds maintenance.

Sewer System:

Sewer Treatment Plant and Collection System operations are continued to be normal and in compliance with the Ohio EPA Rules & Regulations.

Staff continued to work on repair and maintenance of various equipment at the WWTP and collection system.

Staff worked on several cleanouts for customers.

Fancy Street sewer lift station pump (one of the two) has been sent for repairs and waiting for the repairs to be done.

Pre-Treatment Equipment - Bar Screen/Rake and Grit Classifier/Auger issues. The equipment is old and way surpassed its life expectancy. Staff continued to look for repair and replacement options and cost estimations.

Staff continued to work on grounds maintenance.

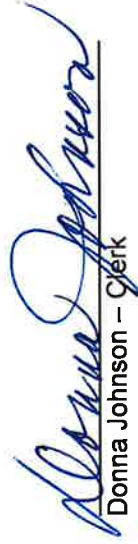
Other Business

The Board agreed to change the rate schedule in E-Gove to implement previously approved electric rate increase to cover the wholesale purchase power cost increase for 2023. Will take place for Bills due the month of March.

Motion/Second to close the Board meeting at 8:15 PM by Chairman Bowling/Trustee Haines
All in favor. All Yeas. Motion Carried



James Bowling - Chairman



Donna Johnson - Clerk

**Board of Public Affairs Meeting February 2, 2023
Bills for February 2023
Appendix A**

VENDOR	TOTAL	VENDOR	TOTAL
LOWE'S	\$ 91.45	UTILITIES INSTRUMENTATION	\$ 2,968.00
IMPA	\$ 505,866.69	T&R ELEC	\$ 24,015.96
TREASURER, STATE OF OHIO	\$ 2,221.00	THERMODYNE	\$ 8,293.73
VILLAGE OF BLANCHESTER	\$ 17,417.35	PEELE MCCOY LAW OFFICE	\$ 1,633.33
STAPLES	\$ 383.44	MICRO CENTER	\$ 490.99
SAM'S CLUB	\$ 21.64	MIAMI PRODUCTS & CHEMICAL	\$ 822.50
ARAMARK	\$ 2,047.11	MASI ENVIRONMENTAL	\$ 1,392.10
ANIXTER INC	\$ 2,492.00	DEFRIES COPP LLC	\$ 1,284.09
BUCKEYE STATE PIPE & SUPPLY	\$ 1,384.70	BRENCO	\$ 791.97
WATER SOLUTIONS	\$ 1,944.67	MATT JOHNSON	\$ 150.00
MAGULAC'S TIRE SERVICE	\$ 578.00	XYLEM WATER SOLUTIONS	\$ 665.00
WALT'S HOME MAINT	\$ 4,200.00	KOI ENTERPRISES	\$ 191.01
SREERAM REDDY	\$ 600.00	BDK FEED & SUPPLY	\$ 55.55
MCCARTY ASSOCIATGES, LLC	\$ 2,200.00	ADVANCE AUTO PARTS	\$ 193.14
PITNEY BOWES	\$ 1,590.67	SCHWAAB, INC	\$ 157.97
MILLER SECURITY SERVICES	\$ 75.00	LYKINS OIL CO.	\$ 1,742.94
USA BLUEBOOK	\$ 551.06	WAYNE MOORE	\$ 129.99
STANLEY J BOLKA	\$ 975.00	ARAMARK	\$ 2,502.96
BUCKEYE STATE PIPE & SUPPLY	\$ 528.24	VISA	\$ 8,369.85
CORE & MAIN	\$ 1,786.78	USIC LOCATING SERVICES	\$ 1,012.63
CLINTON ELEC & PLUMBING	\$ 976.76	ROBERT BOYD	\$ 124.88
DUKE ENERGY	\$ 2,970.99	MIAMI PRODUCTS & CHEMICAL	\$ 396.00
FRONTIER	\$ 2,142.24	SIMPLE CELL MONITORING	\$ 860.00
KOORSEN FIRE & SECURITY	\$ 111.21	IONWARE	\$ -
LYKINS OIL CO.	\$ 1,706.85	JOSH'S TRUCK & REPAIR	\$ 4,549.31
VERIZON WIRELESS	\$ 958.62	UNITED SYSTEMS & SOFTWARE	\$ 41,508.08
		TOTAL	\$ 660,123.45