

## **Board of Public Affairs Meeting Minutes – July 7, 2022**

There was a regular meeting of the Blanchester Board of Public Affairs held on Thursday, June 2, 2022. The meeting was called to order at 7.00 pm by Chairman Bowling. Attending were Chairman Bowling, Trustees Robert Haines, Dennis Blocker, Mayor Carman, Director Ram Reddy, and Donna Johnson, clerk, Rusty Hampton – Electric Supervisor. Guests: Rick Bowman,

There was a motion/second by Trustee Blocker/Robert Haines to approve the minutes. All in favor – All Yeas. Motion carried.

A motion/second by Trustee Haines/Trustee Blocker to approve the bills listed in Appendix-A of July 2022. All in favor – All Yeas. Motion carried.

### **Public Comment**

Rick Bowman still in discussion with the BPA on the placement of a new Electric Meter. Rusty Hampton explained the necessary steps to install the New Smart Meter. It was suggested that Mr. Bowman and Mr. Hampton go to the property on E. John Street and look at the situation. Upon returning a compromise was made to allow the Smart Meter to be located in the basement. Board agreed to this proposal and extended the meter changeout 30 days.

### **Clerk's Report:**

Still in the process of locating a new or used pickup truck for the Meter Reading/misc. purposes.

Smart Meters installed:  
Electric 2219  
Water 348

There was a discussion to increase Electric Rates by 1.825% for the usage beginning from the July 1, 2022.

A motion/second to increase rates Chairman Bowling/Trustee Blocker  
All in favor – All Yeas. Motion carried.

There was a discussion to have Electric Rate and Cost-of service Study done by ISC. The cost to perform this study is approximately 16K.

A motion/second to conduct the rate study Chairman Bowling/Trustee Blocker.  
All in favor – All Yeas. Motion Carried.

Clerk suggested the policies for Water/Sewer/Electric be reviewed by the Board. Agreed to have read by next Board Meeting

### **Director:**

Procurement of substation construction site: Staff continued to work on Duke's property for Substation site.

Cherry Street water main replacement and street resurfacing Phase – 2 Project – contractor preparing to start construction.

East Fancy St. water main replacement and street resurfacing project – Still working on Finalizing Design and Engineering work.

Staff continued to work on potential funding from local, State and Federal funding agencies for the electric, water, street, and sewer projects.

Mayor continued to look into the required CDBG Income Survey for the area to see if we are qualified to apply for the CDBG funding for the West Fancy Street Water Main Replacement and Street Resurfacing Project.

Staff continued to follow the CDC guidelines related to COVID-19.

### **Electric System:**

Electric Distribution system operation – Continued to be normal with some storm related outages and minor problems.

City of Hamilton crew helped the staff to fix primary line on South Broadway Street which was damaged by an automobile accident.

Staff continued to work on primary electric overhead line upgrade on Wright St. as time and weather permitted.

Staff continued to work on non-pay disconnections. Most of the disconnections are done remotely using the AMI.

Staff continued to work on system improvements.

Work started on relocating the primary line on Main Street.

### **Water System:**

Water Treatment and Distribution systems operation – continued to be normal and meets the Ohio EPA Rules & Regs.

The Ohio EPA Staff made an annual visit to the Water Treatment Plant and toured the distribution system. Recommended to make some repairs to the Vine Street Water Tower which may cost about \$2,200.

Staff continued to work with vendors on the cost information for potential repairs and maintenance of water towers on Vine and Fancy Streets, and is in process of review.

Gradeco did the pavement repairs in various locations costing us a total of \$7,244.

Continued to work on preparation of operating standards & procedures for distribution system equipment.

Reservoir water storage levels: We have about 232 million gallons of storage available to treat and supply for about 19 months at the current flow rate to our residents and neighboring water haulers.

Preparations continued to replace water main on old South Broadway Street.

Staff continued to work on various field and treatment plant equipment, and pickup trucks maintenance.

Continued training new staff in the lab to get them certified by the Ohio EPA.

Staff continued to help water and electric meter reading.

Staff continued to work with engineers, contractors, and funding and plan approval agencies on:

- Cherry Street Phase -1 – Complete
- Reservoir Number- 3 Improvements – Staff continued to work with ODNR and Jones & Henry on final submittal of plans, and potential cost over runs for construction and engineering and potential help from ODNR for additional funding.

Staff worked on grounds maintenance.

#### Sewer System:

Sewer Treatment Plant and Collection System operations are continued to be in compliance with the Ohio EPA Rules & Regulations.

Staff continued to work on repair and maintenance of various equipment at the WWTP and collection system.

Staff worked on several cleanouts for customers.

Annual testing and calibration had been done on influent/effluent flow meters by an independent testing company.

Ordered the primary pump approved by the Board and still waiting on the delivery.

Working with Parks Department on proposed Splash Park Project.

Staff continued to work on grounds maintenance.

#### Other Business

Entered Executive Session at 8:24 pm by a Motion/Second by Chairman Bowling/Trustee Blocker to discuss Employees Compensation pursuant to Ohio Revised Code 121.22 (G).  
All in favor – All Yeas. motion carried.

Motion/Second by Trustee Blocker/Trustee Haines to end Executive session at 8:49 PM  
All in favor - All Yeas. Motion carried.

Return to Regular Session at 8:51PM

Motion/Second to approve a one-step raise for the following employees by Chairman Bowling/Trustee Blocker:

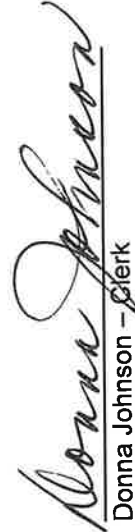
Mark Wells	W-4-J to W-4-K to be effective next pay period
Wayne Moore	W-1-L to W-1-M to be effective 10/24/2022
Matt Johnson	S-1-H to S-1-I to be effective 10/24/2022
Robin Hilliard	A-4-L to A-3-J to be effective next pay period
Donna Johnson	A-3-H to A-3-I to be effective next pay period

Following the Board's Approval date  
Motion/second Chairman Bowling/Trustee Blocker  
All in favor - All Yeas. Motion carried.

Motion/Second to close the Board meeting at 8:57 pm by Chairman Bowling/Trustee Blocker  
All in favor. All Yeas. Motion Carried



James Bowling - Chairman



Donna Johnson - Clerk

**Board of Public Affairs Meeting JULY, 2022**

**Bills for JUNE 2022**

**Appendix A**

<b>VENDOR</b>	<b>AMOUNT</b>	<b>VENDOR</b>	<b>AMOUNT</b>
IMPA	\$ 348,810.88	STAPLES CREDIT PLAN	\$ 123.58
TREASURER, STATE OF OHIO	\$ 1,568.00	THE JOHNSON ELEC SUPPLY CO	\$ 1,670.48
VILLAGE OF BLANCHESTER	\$ 12,238.65	MORGAN CREAGER	\$ 120.00
FRONTIER	\$ 1,944.74	PITNEY BOWES	\$ 1,596.76
WATER SOLUTIONS UNLIMITED, INC.	\$ 10,578.10	ADVANCE AUTO PARTS	\$ 57.99
CLINTON ELEC & PLUMBING SUPPLY	\$ 47.93	AMERICAN SAFETY UTILITY CORP.	\$ 723.57
BILL MARTIN AUTO CENTER	\$ 389.20	DUKE ENERGY	\$ 35.39
ALLOWAY	\$ 140.00	VISA	\$ 2,397.06
USA BLUEBOOK	\$ 573.93	THERMODYNE ENG	\$ 2,133.00
MIAMI PRODUCTS & CHEMICAL CO.	\$ 1,650.00	PITNEY BOWES	\$ 201.00
LYKINS OIL CO.	\$ 4,317.32	MAGULAC'S TIRE SERVICE, INC	\$ 2,117.00
ARAMARK	\$ 3,141.32	BDK FEED & SUPPLY	\$ 589.18
KOI ENTERPRISES	\$ 44.88	CAPLINGER SALES & SERVICE	\$ 979.10
MASI ENVIRONMENTAL SVCS	\$ 502.30	TOTAL	\$410,799.75
LASERLINE	\$ 698.00		
STANLEY J BOLKA	\$ 780.00		
THERMODYNE ENG	\$ 8,293.73		
ANDREW BROWN	\$ 625.00		
FASTENAL	\$ 137.79		
USIC LOCATING SERVICE	\$ 769.89		
SAM'S CLUB	\$ 11.16		
VERIZON WIRELESS	\$ 792.82		