

## **Board of Public Affairs Meeting Minutes – May 5, 2022**

There was a regular meeting of the Blanchester Board of Public Affairs held on Thursday, May 5, 2022. The meeting was called to order at 7.00 pm by Trustee Haines sitting in for Chairman Bowling. Attending were Trustees Robert Haines, Dennis Blocker, Director Ram Reddy, and Donna Johnson, clerk. Guests Paul Jackson – Paul Burns, Rick Burns, Rick Bowman, and Councilman Hopkins and Councilman Brumbaugh.

There was a motion/second by Trustee Blocker/Robert Haines to approve the minutes.  
All in favor - All Yeas. Motion carried.

A motion/second by Trustee Blocker/Trustee Haines to approve the bills listed in Appendix-A of May 2022.  
All in favor - All Yeas. Motion carried.

### **Public Comment**

Paul Jackson from Parks & Recreation, explained the plans for a Slide Park. He produced a drawing of the Slide Park and discussed the placement of Utility connections. Hopefully by July 4, 2022 he will be able to get a drawing of all utility connections.

Paul Burns – Wanting to know when Orchard Circle would be paved, it has been 7 years. He was told the reason for the delay was due to the installation of Water and Sewer Lines. The Board and staff informed him that BPA has applied for funding through ODOD under HB 168 for several projects including Orchard Circle and Orchard View to replace water mains and resurface the streets and upgrade sewer mains some locations. However, funding for only one project which East Fancy Street was approved. BPA has continued to work on seeking the funding from other sources to get other projects done that includes Orchard View and Orchard Circle. The BPA has included the street resurfacing in BPA projects to help the street department financially so it can use its revenue on other projects. The Board suggested that if the street condition needs immediate attention, the Council at their own discretion can move forward with street resurfacing/paving work because the BPA will be keep trying to get grants to address water and sewer mains and it might involve some time.

Rick Bowman had received a letter from the BPA Office stating he had 90 days to repair his electric service. He disputed the need for the new service. Rusty Hampton and Ram Reddy explained the need for replacing the service to allow for the new electric smart meter and to meet BPA standards. Rusty said, Rick can contact him if has any questions on the installation.

Councilman Riley and Councilman Brumbaugh wanted to make sure we were competitive with other utility companies. We explained the costs for extending the utility services in surrounding communities and reassured them that we are competitive and sometimes lower than surrounding areas.

### **Clerk's Report:**

Discussed purchase of Pickup Truck from the State Bid for water department. Due to delayed bids through State Bid program, Donna and Rusty to explore the possibility of buying from the Sourcewell. Ohio State Cooperative Purchasing Department is still working on the competitive bidding process.

A Motion/Second by Trustee Blocker/Trustee Haines to get a PO for the purchase of bucket truck, and check with Sourcewell for Pickup Truck.

Staff continued to work with the legal counsel on Leon Ct. sewer backup issue and customer lawsuit.

Staff Reported that 2110 AMI Electric meters and 146 AMI Water meters are now installed and are in service, and will continue to install more as time and weather permits, and as the meters delivered/received.

Discussed New Hire for the water dept. Trustee Blocker/Trustee Haines approved starting pay at \$17.25 per hour.

Informed everyone that the Village will now be Direct Deposit for future pay checks.

### **Director**

Procurement of substation construction site: With the Board's approval, Banta property has been acquired, and staff continued to work on Duke's property.

Staff ordered new fire hydrants and associated materials following the approval of funds by the council.

Cherry Street water main replacement and street resurfacing Phase – 2 Project – contractor to start construction in August 2022.

East Fancy Street water main replacement and street resurfacing project – Design and Engineering work is in process.

Staff continued to work on potential funding from local, State and Federal funding agencies for the electric, water, street, and sewer projects.

Also, trying to get some low interest and/or no interest loans for local match portion of the existing projects which have already received the funding and are in process of engineering and construction. This will help us to avoid immediate burden on the operating funds.

Staff continued to work with the funding agencies on the projects applied for loans and grants with potential for loan forgiveness (Ohio EPA/DEFA, ARPA, HB 168, etc.).

Staff continued to work with ODOT and Choice One Engineering on SRTS project. BPA relocated the utilities to accommodate the construction and applied for the reimbursement from ODOT for the relocation costs.

Mayor continued to look into the required CDBG Income Survey for the area to see if we are qualified to apply for the CDBG funding for the West Fancy Street Water Main Replacement and Street Resurfacing Project.

Staff continued to follow the CDC guidelines related to COVID-19.

Staff continued to work with Mayor on the proposed TACO Bell restaurant construction.

**Electric System:**

Electric Distribution system operation – Continued to be normal with some storm related outages and minor problems.

Staff continued to work on primary electric overhead line upgrade on Wright St. as time and weather permitted.

Staff continued to work on non-pay disconnections. Most of the disconnections are done remotely using the AMI.

Staff still waiting for the updated costs for the Dewey Memorial Park parking lot lighting upgrade from the Vendors.

Staff continued to work on system improvements.

**Water System:**

Water Treatment and Distribution systems operation – continued to be normal and meets the Ohio EPA Rules & Regs.

Staff continued to work on preparing the water system for the upcoming Sanitary Survey by the Ohio EPA.

Staff continued to work with vendors on the cost information for potential repairs and maintenance of water towers on Vine and Fancy Streets, and is in process of review.

Staff continued to work on addressing few potential issues with the water towers to stay in compliance with the EPA.

Continued to work on preparation of operating standards & procedures for distribution system equipment.

Reservoir water storage levels: We have about 232 million gallons of storage available to treat and supply for about 20 months at the current flow rate to our residents and neighboring water haulers.

Preparations continued to replace water main on old South Broadway Street.

Staff continued to work on various field and treatment plant equipment, and pickup trucks maintenance.

Continued training new staff in the lab to get them certified by the Ohio EPA.

Staff helping the meter reading.

Staff continued to work with engineers, contractors, and funding and plan approval agencies on:

- Cherry Street Phase -1 – Complete other than minor work on fixing a sewer lateral or basement drainage pipe for the Municipal Building which was damaged during the construction. Staff working on this with the contractor and will be a change order.
- Reservoir Number- 3 Improvements – Had a conference call meeting with ODNR and Jones & Henry to discuss on final submittal of plans, and potential cost over runs for construction and engineering and potential help from ODNR for additional funding.

Staff worked on grounds maintenance.

**Sewer System:**

Sewer Treatment Plant and Collection System operations are continued to be in compliance with the Ohio EPA Rules & Regulations.

Staff continued to work on repair and maintenance of various equipment at the WWTP and collection system.

Staff worked on several cleanouts for customers.

Repairs on secondary pump motor - complete.

Ordered the primary pump approved by the Board.

Staff continued to work on grounds maintenance.

**Other Business**

Motion/Second to close the meeting at 8:30 pm by Trustee Blocker and Trustee Haines.  
All in favor. All Yeas. Motion Carried

  
Robert Albert, Acting Chairman

James Bowling - Chairman

  
Donna Johnson - Clerk

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Bills for May 2022

Appendix A

VENDOR	AMOUNT	VENDOR	AMOUNT
IMPA	\$ 385,921.14	MR RENTAL	\$ 8.00
TREASURER, STATE OF OHIO	\$ 2,132.00	MILLER SECURITY SERVICES	\$ 75.00
VILLAGE OF BLANCHESTER	\$ 17,674.79	BDK FEED & SUPPLY	\$ 415.17
UNITED SYSTEMS & SOFTWARE INC	\$ 875.00	KOI ENTERPRISES	\$ 473.75
RAWDON MYERS, INC	\$ 2,824.00	STANLEY BOLKA	\$ 780.00
EASYPERMIT POSTAGE	\$ 794.83	GLEN FAULKNER	\$ 437.00
VERIZON WIRELESS	\$ 792.82	ANIXTER, INC	\$ 3,360.00
MIAMI PRODUCTS & CHEMICAL CO.	\$ 1,089.00	EASYPERMIT POSTAGE	\$ 783.07
HACH CO.	\$ 45.92	PITNEY BOWES	\$ 201.00
FRONTIER	\$ 1,916.00	RAWDON MYERS, INC	\$ 371.00
PEELLE LAW OFFICE	\$ 1,250.00	FISHER SCIENTIFIC	\$ 161.58
ADVANCE AUTO PARTS	\$ 152.41	CLINTON ELEC & PLUMBING SUPPLY	\$ 294.44
MASI ENVIRONMENTAL SERVICES	\$ 447.10	MIDLAND TIRE & AUTO REPAIR	\$ 195.99
U.S. POSTAL SERVICE	\$ 269.00	PROSOURCE WATER PRODUCTS	\$ 2,975.00
ARAMARK	\$ 2,584.94	AG-PRO	\$ 87.59
GLEN FAULKNER	\$ 190.08	BONDED CHEMICALSW	\$ 3,997.00
CLINTON ELEC & PLUMBING SUPPLY	\$ 241.56	MR. RENTAL	\$ 155.00
STAPLE CREDIT PLAN	\$ 42.52	WATER SOLUTIONS	\$ 2,399.00
ADVANCE AUTO PARTS	\$ 93.91	BUCKEYE PUMPS	\$ 5,422.57
MIAMI PRODUCTS & CHEMICAL CO.	\$ 529.00	BUCKEYE STATE PIPE & SUPPLY	\$ 209.18
LYKINS OIL	\$ 2,519.03	BRENCO	\$ 556.37
TELE-VAC ENVIRONMENTAL	\$ 3,390.00	JOHNSON ELEC SUPPLY	\$ 1,774.59
SAM'S CLUB	\$ 35.14	CAPLINGER SALES & SERVICE	\$ 769.98
DUKE ENERGY	\$ 1,364.02	CSX TRANSPORTATION	\$ 273.00
BILL MARTIN AUTO CENTER	\$ 698.95		
KOORSEN FIRE & SECURITY	\$ 111.21	TOTAL	\$ 454,159.65

